

VISITOR'S GUIDE
ROEDERER CORRECTIONAL COMPLEX
PO BOX 69
4000 MORGAN ROAD
LAGRANGE, KY 40031

RCC is proud to be a tobacco free institution. Smoking or any other use of tobacco products on institutional grounds shall be strictly prohibited. All rules and regulations must be followed, or the visitor will not be allowed in the visitation room.

Virtual visitation is scheduled online through Securus:
<https://securustech.net/video-products/index.html>

HOURS OF VISITATION:

Assessment Center Inmates: (Units 1, 2, & 3) 8:30am until 3:00pm (Visits shall be a maximum of one (1) hour. Assessment Center inmates **must** be at the A/C Center sixty (60) days before being eligible for a visit. After an Assessment Center inmate has been at the facility for forty-five (45) days, visitor applications may be submitted.

Permanent Inmates: 8:30am until 3:00pm (Visits shall be a maximum of two (2) hours.)

Visitors must arrive **NO** later than 2:00 pm to be allowed to visit.

Inmates shall be allowed to receive visits one day per visitation weekends, to be determined by the last digit of their institutional ID number. Inmates whose ID number ends in an even digit are permitted to receive visits on Saturdays on even months and Sundays on odd months. Inmates whose ID number ends in an odd digit are permitted to receive visits on Saturdays on odd months and Sundays on even months.

VISITING GUIDELINES

Any visitor appearing to be under the influence of alcohol or controlled substance shall not be permitted to enter the institution.

Basic Visitation Rules

- All adult visitors must have some form of picture Identification, such as a driver's licenses, US Passport, or valid photo ID.
- Visits shall be limited to three (3) visitors, including adults and minor children, and must be listed on the inmates approved visiting list. **(a minor child is considered anyone under the age of 18)**
- Vehicle keys shall be secured on the visitor and not left unattended on the visiting tables. Inmates are never to be in possession of those items.
- An Inmate and their visitor are allowed a **brief** kiss or embrace at the beginning and end of each visit. An inmate and his visitor may hold hands during the remainder of

the visit. Hands are to always stay above the table and both feet shall remain on the floor. These contact restrictions shall not apply to small children.

- All visitors and their vehicles are subject to being searched upon entering the institution, while at the institution and before leaving the institution. If a search is refused before entering the facility, visiting privileges may be denied. If a search is refused while in the institution, you may be detained until appropriate law enforcement authorities arrive. If reasonable suspicion exists that a person is concealing contraband a more thorough search may be conducted. Vehicles shall always remain locked.
- Persons with criminal records shall request visitation privileges through written correspondence to the Warden. The nature and extent of the criminal record and history of recent criminal activity shall be considered for visiting privileges. An ex-offender must have been released from incarceration for at least one (1) year.

Allowed/Non Allowed Items:

- One car key and one door key shall be allowed.
- No money shall be permitted.
- Visitors shall not bring purses, wallets, cell phones, hats, non-prescription glasses, sunglasses, MP3 players, tobacco products of any kind, lighters, matches, illegal drugs/medication, weapons, recording devices or cameras into the institution. Only prescription eyeglasses and prescription sunglasses are allowed in the visiting room. No games, pictures, letters, drawings, papers, books, magazines, newspapers, reading materials, outside food and drinks or any unauthorized item shall be permitted in the visiting room.
- Visitors with small children may bring two (2) clear plastic baby bottles, one (1) baby blanket, one (1) pacifier, three (3) disposable diapers and a small amount of baby wipes. These items must be carried in a large clear plastic bag. **NO DIAPERBAGS OR BABY CARRIERS ARE ALLOWED.**
- All jackets, zip up sweatshirts, pullovers, hoodies, or raincoats must be hung up at the visitation check in or left secured in the visitor's vehicle.
- Any visitor requesting to bring medication into the visiting room (only the amount necessary for use during the visit) shall obtain approval from the Shift Supervisor.

Minor's Visitation Rules

- Children under the age of eighteen (18) **must** be accompanied by a parent or legal guardian or have a stamped notarized statement from the child's parent or legal guardian giving the adult visitor permission to bring the minor to the Roederer Correctional Complex. It must be presented to the visiting Officer prior to allowing the visit. Adult visitors must always maintain control of the children under their supervision.
- All minors under the age of eighteen (18) shall be escorted by an adult when utilizing the restrooms.
- Minors twelve (12) and older shall comply with all dress code regulations; younger children shall be dressed according to the needs of the child's age.

The length of visits shall be determined by factors such as space, weather conditions, security needs, etc.

A visit may be denied or terminated and visiting privileges suspended for various reasons to include, but not limited to the following:

- Insufficient visiting space available.
- Current or previous violation of institutional visiting rules by the visitor or inmate.
- Failure to prevent children from disturbing other persons in the visiting area.
- Unauthorized physical contact by the visitor and/or inmate.
- The visitor has been placed on restricted visitation status at another institution.
- The visitor is a former employee of the institution or the Department of Corrections who does not have the specific written permission of the warden or deputy warden to visit.
- If the visitor or the inmate is disrespectful to staff, other inmates, or visitors, or continues to use vulgar language after being warned.

Visitor Dress Code

ALL VISITORS SHALL BE EXPECTED TO DRESS IN AN APPROPRIATE MANNER

- All visitors shall wear underclothes unless medical documentation is submitted to this institution prior to arriving for the visit.
- A visitor shall not wear halter-tops, hot pants, miniskirts, athletic or yoga pants, cutoffs, spandex clothing, leggings, tights, sweat suits, anything with an elastic waistband, wrap around skirts or wrap around dresses. Exceptions for elastic waistbands maybe approved on a case-to-case basis. (i.e., pregnancy, disability, etc.) **Skintight clothing or see-through clothing shall not be permitted.**
- A visitor shall not wear khaki or orange colored clothing.
- Pants shall be secured firmly at the waist and be free of rips, tears, and holes.
- Clothing shall completely cover midriff, cleavage, bosom, shoulders, armpits, and thighs. Shorts, skirts, and dresses shall extend no less than four (4) inches above the kneecap. Shirts shall be long enough to be tucked into jeans, slacks, or skirts.
- Bib pants, clothing or belts with large metal attachments shall not be permitted.
- A visitor shall not wear a hat or head covering except for religious headwear.
- Each visitor may wear only one (1) ring or wedding set, one (1) necklace with or without medallion, and one (1) pair of stud earrings. This shall be the only jewelry allowed in the visiting area.
- Shoes shall be always worn. **All shoes must be closed toe and closed heel. No sandals, flip-flops, or Clogs are allowed.**
- For security reasons no jackets are allowed in the visiting room. Visitors may hang their jackets in the vestibule in the designated area or secure them in their vehicle.

For further information regarding the dress code, refer to policy **RCC 16-01-01**.

A visitor shall not be permitted to give any inmate any item. An inmate shall not be permitted to give a visitor any item.

No food or drinks shall be brought into the institution.

Authorized items for inmates in the visiting room are their identification card, wedding band, room key, and religious medallion necklace.

The Roederer Correctional Complex recognizes that there are instances when a special visit (such as family emergency) may be needed. For further information regarding these visits, please contact your Classification Treatment Officer or refer to **policy RCC 16-01-01**.

Contraband - In accordance with KRS 520.050, any person knowingly introducing dangerous contraband into a detention facility or penitentiary may be charged with Promoting Contraband in the 1st degree, a Class D Felony. This charge provides for fines and up to five (5) years imprisonment for anyone convicted of bringing contraband, such as a firearm, liquor, or drugs, into a prison or for anyone convicted of providing an inmate with a weapon, tool, or any implement of escape. Please do not violate your visiting privileges by bringing unauthorized materials with you. If you have any questions about what you may or may not bring, PLEASE ASK!

ALL VISITORS WHO KNOWINGLY INTRODUCE CONTRABAND ONTO INSTITUTIONAL GROUNDS SHALL BE REFERRED FOR PROSECUTION