

Academics

The Division of Education provides individualized and group instruction to residents so that they may acquire or improve basic general education skills, and pass the GED® examination. Each individual is a learner with potential. It is the duty and challenge of each instructor to determine the learner's needs and to motivate the individual to achieve their full potential. Each facility's Education Center assists every offender to define and then realize their goals through excellence in academic subjects while simultaneously enhancing the offender's value system, attitudes, and their consequent success.

It is the purpose of the Division of Education and its individual schools to identify and place offenders in their appropriate grade level, then guide them to the upper limits of their capabilities. Modules or components of the Individual Learning Plan (ILP) are variously graded upon completion by percentage correct, satisfactory, and unsatisfactory. Progress is also measured on such standardized instruments as the Test for Adult Basic Education (TABE) 11/12, which is administered upon entry and after 40 hours of instruction. The GED Ready® test is given on a pre-arranged schedule to those offenders reaching Level 2 and deemed ready by the instructor.

Adult Education

Level 1 - Literacy	
Course Description	This course is designed to help develop foundational knowledge and skills in reading, math, and written expression, and to prepare to earn a General Education Diploma (GED).
Course Length	Depending on student needs, students participate in this class for a varied length of time. Classes are designed to support a two hour instructional day.
Educational Good Time (EGT)	Individual levels are not eligible for good time credit.
Admission Criteria	<ul style="list-style-type: none">• All inmates without a GED® or a high school diploma are eligible to participate.• Participants with a TABE 11/12 score of 441 or below in Reading or a score of 448 or below in Math would be assigned to this class.
Course Content	Course content focuses on developing foundational knowledge and skills in reading, math, and written expression, and to prepare inmates to get a GED® diploma. Instructional materials may include Laubach, Steck-Vaughn, Paxen, PACE, and Kentucky Educational Television (KET), as well as audio-visual materials and computer courses.
Applicable Policies	CPP 20.1
Institution Locations	All institutions offer Level 1 classes

Level 1 - Literacy	
Additional Information	N/A

Level 2 – Adult Basic Education (ABE)	
Course Description	This course is designed to develop knowledge and skills in reading, math, and written expression, and to prepare to earn a General Education Diploma (GED).
Course Length	Depending on student needs, students participate in class for a varied length of time. Classes are designed to support a two hour instructional day.
Educational Good Time (EGT)	Individual levels are not eligible for good time credit.
Admission Criteria	<ul style="list-style-type: none"> • All inmates without a GED® or a high school diploma are eligible to participate. • Participants with a TABE 11/12 score between 442 and 500 in Reading or a score between 449 and 495 in Math would be assigned to this class.
Course Content	Course content provides a continuation of Level 1. Greater stress is on middle and upper levels of study. Other methodologies may include (but are not limited to) computer-assisted instruction in reading, mathematics, and language.
Applicable Policies	CPP 20.1
Institution Locations	All institutions offer Level 2 classes
Additional Information	N/A

Level 3 – General Education Diploma (GED)	
Course Description	This course is designed to develop higher knowledge and skills in reading, math, and written expression, and to prepare to earn a General Education Diploma (GED).
Course Length	Depending on student needs, students participate in class for a varied length of time. Classes are designed to support a two hour instructional day.
Educational Good Time (EGT)	Individual levels are not eligible for good time credit.
Admission Criteria	<ul style="list-style-type: none"> • All inmates without a GED® or a high school diploma are eligible to participate. • Participants with a TABE 11/12 score of 501 or higher in Reading or a score of 496 or higher in Math would be assigned to this class.
Course Content	Course content provides a continuation of Level 2. Study materials from Contemporary, McGraw-Hill, Cambridge, Steck-Vaughn, Paxen, and other

Level 3 – General Education Diploma (GED)	
	educational publishers may be provided. Computer courses provide extra drills for those offenders who require them, and videotapes by KET may be available for additional reinforcement.
Applicable Policies	CPP 20.1
Institution Locations	All institutions offer Level 3 classes
Additional Information	N/A

Upon successful completion of a GED®,

- The offender will receive their diploma or transcript in the mail from Kentucky Adult Education (KYAE) Skills U.
- Upon successful completion of all GED® exam requirements, the Education Administrator will submit the student transcript to Central Office at DOCEdu.Registrar@ky.gov for a **90** day EGT award.

Correspondence Courses

High School Diploma/High School Equivalency Diploma	
Course Description	Courses designed to achieve a high school diploma or high school equivalency diploma
Course Length	Depending on the educational institution and the students participate in correspondence classes for a varied length of time
Educational Good Time (EGT)	90 days awarded for a Diploma
Admission Criteria	<ul style="list-style-type: none"> • All are eligible to apply • Complete and submit the correspondence course enrollment request form to the education administrator
Course Content	Course content will vary depending on the course subject
Applicable Policies	CPP 20.1 CPP 16.2 KRS 197.045
Institution Locations	Correspondence course opportunities are available to offenders housed at all institutions.
Additional Information	The offender is financially responsible for paying for all correspondence coursework. Upon successful completion of a diploma, the offender must give the official transcript to the Education Administrator to be submitted to Central Office at DOCEdu.Registrar@ky.gov for a one-time 90 day EGT award.

Note: EGT is credited for a diploma, an associates degree, bachelor's degree, master's degree, or doctoral degree conferred by an accredited¹ institution as required by KRS 197.045(1)(a)(2)

Post-Secondary Education

Onsite or Distance Learning Classes	
Course Description	College/university level classes are designed to develop higher knowledge and skills in a variety of areas and subjects to prepare to earn a diploma or degree. Courses may be available through on-site instruction or distance learning instruction via tablets.
Course Length	Depending on the college/university, field of study and emphasis areas, students participate in postsecondary classes for a varied length of time.
Educational Good Time (EGT)	90 days awarded for: <ul style="list-style-type: none"> • Associate's degree • Bachelor's degree • Master's degree • Doctoral degree
Admission Criteria	<ul style="list-style-type: none"> • All inmates with a GED® or a high school diploma are eligible to apply.
Course Content	Course content will vary depending on the field of study.
Applicable Policies	CPP 20.1 KRS 197.045
Institution Locations	EKCC, KCIW, LLCC, NTC
Additional Information	<p>The student is responsible for paying all tuition and fees that are not covered by financial aid.</p> <p>Upon successful completion of a postsecondary degree or diploma, the offender must give the official transcript to the Education Administrator to be submitted to Central Office at DOCEdu.Registrar@ky.gov for a 90 day EGT award.</p>

Note: EGT is credited for a diploma, an associate's degree, bachelor's degree, master's degree, or doctoral degree conferred by an accredited institution of higher education as required by KRS 197.045(1)(a)(2)

Correspondence Classes	
Course Description	College/university level classes are designed to develop higher knowledge and skills in a variety of areas and subjects. Correspondence classes allow an offender to work through a course at their own pace.

¹ Accredited institution meaning: an institution officially recognized as meeting the essential requirements of academic excellence by the Council for Higher Education Accreditation (CHEA) OR THE United States Department of Education (USDE)

Correspondence Classes	
Course Length	Depending on the college/university and emphasis areas, students participate in correspondence classes for a varied length of time.
Educational Good Time (EGT)	90 days awarded for: <ul style="list-style-type: none"> • Associate's degree • Bachelor's degree • Master's degree • Doctoral degree
Admission Criteria	<ul style="list-style-type: none"> • All inmates with a GED® or a high school diploma are eligible to participate upon acceptance by the college/university. • Complete and submit the <i>Correspondence Course Enrollment Request Form</i> to the Education Administrator.
Course Content	Course content will vary depending on the course subject.
Applicable Policies	CPP 20.1 CPP 16.2 KRS 197.045
Institution Locations	Correspondence course opportunities are available to offenders housed at all institutions.
Additional Information	<p>The offender is financially responsible for paying for all correspondence coursework.</p> <p>Upon successful completion of a degree, the offender must give the official transcript to the Education Administrator to be submitted to Central Office at DOCEdu.Registrar@ky.gov for a one-time 90 day EGT award.</p>

Note: EGT is credited for a diploma, an associate's degree, bachelor's degree, master's degree, or doctoral degree conferred by an accredited institution of higher education as required by KRS 197.045(1)(a)(2)