

 <p style="text-align: center;">KENTUCKY CORRECTIONS Policies and Procedures</p>	Policy Number	Total Pages
	18.16	1
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	January 12, 2018	June 1, 2018
Authority/References KRS 196.035, 197.020, 439.380 ACA Standards 4-4304, 2-CO-4B-01	Subject INFORMATION TO THE PAROLE BOARD	

I. DEFINITIONS

None

II. POLICY and PROCEDURES

The Department of Corrections shall provide information to the Parole Board prior to the inmate's parole eligibility date. The information shall include the pre-sentence investigation, a summary of the inmate's institutional progress, current status, and background.

Pre-parole Progress Reports (PPPR)

- A. A PPPR for each institutional or community center inmate shall be available in the offender management system prior to his scheduled meeting or review with the Parole Board.
- B. The PPPR shall consist of information specifically requested by the Parole Board. The PPPR shall be prepared in the appropriate format. The information in the report shall be verified if possible.
- C.
 1. An employee shall not make a recommendation to the Parole Board suggesting an inmate be granted parole or not. An employee shall not make a recommendation to the Parole Board as to a suggested deferment, suggested length of deferment, a level of supervision if granted parole, or length of supervision if granted parole.
 2. Any staff member wishing to commend an inmate for exceptional work performance or program progress shall forward the information to the staff member responsible for preparing the PPPR for possible inclusion in the report.