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Amy Darnell
REGULATIONS COMPILER

JUSTICE AND PUBLIC SAFETY CABINET

Department of Corrections

(New Administrative Regulation)

501 KAR 6:100. Central Kentucky Medical Correctional Complex, Policies and Procedures.

RELATES TO: KRS Chapters 196, 197, 439

STATUTORY AUTHORITY: KRS 196.035, 197.020, 439.470, 439.590, 439.640

CERTIFICATION STATEMENT:

NECESSITY, FUNCTION, AND CONFORMITY: KRS 196.035, 197.020, 439.470, 439.590, and 439.640 authorize the Justice and Public Safety Cabinet and Department of Corrections to promulgate administrative regulations necessary and suitable for the proper administration of the department or any division therein. These policies and procedures are incorporated by reference in order to comply with the accreditation standards of the American Correctional Association. This administrative regulation establishes the policies and procedures for the Central Kentucky Medical Correctional Complex.

Section 1. Incorporation by Reference.

(1) "Central Kentucky Medical Correctional Complex Policies and Procedures", November 23, 2026, are incorporated by reference. Central Kentucky Medical Correctional Complex Policies and Procedures include:

01-00-01	Organization and Establishment (11/23/2026)
01-00-02	Organization of the Central Kentucky Medical Correctional Complex (11/23/2026)
01-00-03	Communication (11/23/2026)
02-00-01	Inmate Canteen (11/23/2026)
02-00-02	Inventory Control (11/23/2026)
02-00-03	Screening Disbursements from Inmate Accounts (11/23/2026)
02-00-04	Institutional Budget Process (11/23/2026)
02-00-05	Internal and Independent Audits (11/23/2026)
02-00-06	Purchasing (11/23/2026)
02-00-07	Personnel Budget Control (11/23/2026)
02-00-08	Institutional Supplies, Storage, Accounting and Distribution (11/23/2026)
02-00-09	Comprehensive Insurance Coverage (11/23/2026)
02-00-10	Inmate Accounts (11/23/2026)
02-00-11	Institutional Funds and Issuance of Checks (11/23/2026)
03-00-01	General Guidelines (11/23/2026)
03-00-02	Employee Leave Regulations (11/23/2026)
03-00-03	Maintenance, Confidentiality and Employee Rights (11/23/2026)
03-00-04	Staff and Wellness Program (11/23/2026)
04-00-01	Staff Training and Development (11/23/2026)
05-00-01	Information Technology (11/23/2026)
06-00-01	LRC Kentucky Open Records Law and Release of Institutional and Medical Records (11/23/2026)
07-00-01	Control of Hazardous Energy (11/23/2026)
07-00-02	Vehicle and Equipment Maintenance Logs (11/23/2026)
07-00-03	Permit Required Confined Spaces (11/23/2026)
08-00-01	Fire Safety (11/23/2026)
08-00-04	Hazardous Materials and Chemicals Safety Data Sheet (11/23/2026)
08-00-05	Burial Procedures for Inmates (11/23/2026)
11-00-01	Meal Planning and Procedure (11/23/2026)
11-00-02	Inspections and Health Standards (11/23/2026)
12-00-01	State and Personal Hygiene Items Issue to Inmates (11/23/2026)
12-00-02	Sanitation Program (11/23/2026)
12-00-03	Inventory and Distribution of Sanitation Supplies and Equipment (11/23/2026)
12-00-04	Inmate Barbering Services (11/23/2026)
13-00-01	Health Appraisal and Periodic Exams (11/23/2026)

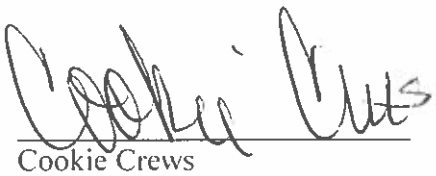
13-00-02	Medication for Inmates Leaving Institutional Grounds (11/23/2026)
13-00-03	Medical and Dental Care (11/23/2026)
13-00-04	Infection Control (11/23/2026)
13-00-05	Informed Consent (11/23/2026)
13-00-06	Institutional Pharmacy Procedures (11/23/2026)
13-00-07	Emergency, Medical, Dental and Mental Health Care (11/23/2026)
13-00-08	First Aid Kits and Automatic External Defibrillators (11/23/2026)
13-00-09	The Medical Unit (11/23/2026)
13-00-10	Housing of Female Inmates in the Nursing Care Facility (11/23/2026)
13-00-11	Medical Waste Management (11/23/2026)
13-00-12	Death of an Inmate and Notification to Inmate Family about a Medical Emergency (11/23/2026)
13-00-13	Correctional Psychiatric Treatment Unit (11/23/2026)
13-00-14	Mental Health Services (11/23/2026)
13-00-15	Voluntary and Involuntary Medication Orders (11/23/2026)
14-00-01	Americans with Disabilities Act and Inmate Program Access (11/23/2026)
15-00-01	Inmate Identification Cards (11/23/2026)
15-00-02	Unit Management Team (11/23/2026)
15-00-03	Staff Operational Procedures for Housing Units (11/23/2026)
15-00-04	Rules General Population Living Areas (11/23/2026)
15-00-05	Nursing Care Facility Operational Procedures and Rules (11/23/2026)
16-00-01	Inmate Visiting (11/23/2026)
16-00-02	Inmate Correspondence and Mailroom Operations (11/23/2026)
17-00-01	Inmate Reception and Orientation (11/23/2026)
17-00-02	Inmate Personal Property (11/23/2026)
21-00-01	Legal Aid Office - Inmate Law Library Services (11/23/2026)
21-00-02	Library Services (11/23/2026)
22-00-01	Inmate Organizations (11/23/2026)
22-00-02	Inmate Recreation Programs (11/23/2026)
23-00-01	Religious Programming (11/23/2026)
24-00-01	Substance Abuse and Chemical Dependency Program (11/23/2026)
24-00-02	Social Service Programs (11/23/2026)
25-00-01	Discharge of Inmates to Hospital or Nursing Home (11/23/2026)

(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Justice and Public Safety Cabinet, Office of Legal Services, 125 Holmes Street, 2nd

Floor, Frankfort, Kentucky 40601, phone (502) 564-3279, fax (502) 564-6686, Monday through Friday, 8 a.m. to 4:30 p.m. This material may be obtained from the Department of Corrections website at https://corrections.ky.gov/About/Pages/lrcfilings.aspx.

501 KAR 6:100. Central Kentucky Medical Correctional Complex. Policies and Procedures.

Approved: _____



Cookie Crews
Commissioner
Department of Corrections

PUBLIC HEARING AND PUBLIC COMMENT PERIOD

A public hearing on this administrative regulation shall be held Tuesday, February 23, 2027, at 9:00 a.m. at the Justice and Public Safety Cabinet, 125 Holmes Street, Frankfort, Kentucky 40601. Individuals interested in being heard at this hearing shall notify this agency in writing by five workdays prior to the hearing of their intent to attend. If no notification of intent to attend the hearing is received by that date, the hearing may be canceled. This hearing is open to the public. Any person who wishes to be heard will be given an opportunity to comment on the proposed administrative regulation. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on the proposed administrative regulation. Written comments shall be accepted until February 28, 2027. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to the contact person.

CONTACT PERSON: Nathan Goens, Deputy General Counsel, Justice and Public Safety Cabinet, 125 Holmes Street, Frankfort, Kentucky 40601, phone (502) 564-8216, fax (502) 564-6686, email Justice.RegsContact@ky.gov

REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

501 KAR 501 KAR 6:100
Contact Person: Nathan Goens, Assistant General Counsel Justice and Public Safety Cabinet, 125 Holmes Street, Frankfort, KY 40601
Phone: (502) 564-3279
Email: Justice.RegsContact@ky.gov

Subject Headings: Corrections and Correctional Facilities, Prisons, Crimes and Punishments

(1) Provide a brief summary of:

(a) What this administrative regulation does: This regulation incorporates by reference the policies and procedures governing the Central Kentucky Medical Correctional Complex (CKMCC).

(b) The necessity of this administrative regulation: The regulation governs the operations of CKMCC, a correctional medical institution within the Kentucky Department of Corrections. The authorizing statutes permit the Secretary of the Cabinet or his delegate and the Commissioner to implement or amend practices or procedures to ensure the safe and efficient operation of the Department of Corrections and its institutions.

(c) How this administrative regulation conforms to the content of the authorizing statutes: This regulation meets statutory requirements in KRS 196.035 and 197.020 and meets American Correctional Association (ACA) policy requirements.

(d) How this administrative regulation currently assists or will assist in the effective administration of the statutes: The regulation and material incorporated by reference establish the policies and procedures that govern the operations of the CKMCC. It provides direction and information to employees, inmates, visitors, and volunteers concerning the rules and operations of the institution.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation: This is a new regulation.

(b) The necessity of the amendment to this administrative regulation: This is a new regulation.

(c) How the amendment conforms to the content of the authorizing statutes: This is a new regulation.

(d) How the amendment will assist in the effective administration of the statutes: This is a new regulation.

(3) Does this administrative regulation or amendment implement legislation from the previous five years? No.

(4) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation: This affects approximately 406 employees and 353 inmates at CKMCC and all volunteers and visitors to the institution.

(5) Provide an analysis of how the entities identified in question (4) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:

(a) List the actions that each of the regulated entities identified in question (3) will have to take to comply with this administrative regulation or amendment: The administrative regulation impacts how the institution will operate. Staff, inmates, volunteers, and visitors will have to follow the policies and procedures.

(b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (3): The administrative regulation impacts how the institution will operate. It is not anticipated that the administrative regulation will increase current costs.

(c) As a result of compliance, what benefits will accrue to the entities identified in question (4): The operational policies and procedures will assist in the effective and orderly management of the institution.

(6) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

(a) Initially: There is not an anticipated cost to implement this regulation.

(b) On a continuing basis: There is not an anticipated continuing cost to implement this regulation.

(7) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation: Funds budgeted to the institution for the biennium.

(8) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment: An increase in fees or funding is not anticipated.

(9) State whether or not this administrative regulation establishes any fees or directly or indirectly increases any fees:

(10) TIERING: Is tiering applied? No. Tiering was not appropriate in this administrative regulation because the administrative regulation applies equally to all those individuals or entities regulated by it.

FISCAL IMPACT STATEMENT

501 KAR 6:100
Contact Person: Nathan Goens, Assistant General Counsel Justice and Public Safety Cabinet, 125 Holmes Street, Frankfort, KY 40601
Phone: (502) 564-3279
Email: Justice.RegsContact@ky.gov

(1) Identify each state statute, federal statute, or federal regulation that requires or authorizes the action taken by the administrative regulation. KRS 196.035, 197.020

(2) State whether this administrative regulation is expressly authorized by an act of the General Assembly, and if so, identify the act: KRS 196.035, 197.020

(3)(a) Identify the promulgating agency and any other affected state units, parts, or divisions:
Department of Corrections, CKMCC
(b) Estimate the following for each affected state unit, part, or division identified in (3)(a)::
1. Expenditures:
For the first year: The administrative regulation impacts how the institution will operate but is not expected to increase expenditures.
For subsequent years: The administrative regulation will impact how the institution operates but is not expected to increase expenditures in subsequent years.
2. Revenues:
For the first year: This administrative regulation will not generate revenue.
For subsequent years: This administrative regulation will not generate revenue in subsequent years.
3. Cost Savings:
For the first year: Cost savings are not anticipated in the first year.
For subsequent years: Cost savings are not anticipated in subsequent years.

(4)(a) Identify affected local entities (for example: cities, counties, fire departments, school districts): None
(b) Estimate the following for each affected local entity identified in (4)(a):
1. Expenditures:
For the first year: No affected local entities have been identified.
For subsequent years: No affected local entities have been identified.
2. Revenues:
For the first year: No affected local entities have been identified.
For subsequent years: No affected local entities have been identified.
3. Cost Savings:
For the first year: No affected local entities have been identified.
For subsequent years: No affected local entities have been identified.

(5)(a) Identify any affected regulated entities not listed in (3)(a) or (4)(a): Visitors and volunteers of CKMCC and approximately 353 inmates in the custody of the Department of Corrections that are housed at CKMCC will be affected by this administrative regulation

amendment.

(b) Estimate the following for each regulated entity identified in (5)(a):

1. Expenditures:

For the first year: There will be no expenditures.

For subsequent years: There will be no expenditures.

2. Revenues:

For the first year: The administrative regulation amendment will not generate revenue.

For subsequent years: The administrative regulation amendment will not generate revenue in subsequent years.

3. Cost Savings:

For the first year: Cost savings are not anticipated.

For subsequent years: Cost savings are not anticipated.

(6) Provide a narrative to explain the following for each entity identified in (3)(a), (4)(a), and (5)(a):

(a) Fiscal impact of this administrative regulation: The administrative regulation impacts how the institution operates but is not expected to have a fiscal impact.

(b) Methodology and resources used to determine the fiscal impact: The administrative regulation and the policies and procedures incorporated by reference were reviewed for possible fiscal impacts, and a fiscal impact was not identified.

(7) Explain, as it relates to the entities identified in (3)(a), (4)(a), and (5)(a):

(a) Whether this administrative regulation will have a "major economic impact", as defined by KRS 13A.010(14): A major economic impact is not anticipated.

(b) The methodology and resources used to reach this conclusion: The administrative regulation incorporates policies and procedures by reference. The administrative regulation and the policies and procedure incorporated by reference were reviewed for any potential economic impact, and a major economic impact was not identified as the Department of Corrections will use existing resources, staff and employees to implement the regulation and policies and procedures.

501 KAR 6:100. Central Kentucky Medical Correctional Complex, Policies and Procedures.
SUMMARY OF MATERIAL INCORPORATED BY REFERENCE

The total number of pages incorporated by reference in the amendment is 264.

ADDITIONS:

01-00-01	Organization and Establishment	Organization and establishment of policy and procedures manuals and issuance of policies and procedures
01-00-02	Organization of the Central Kentucky Medical Correctional Complex	Establishes warden as chief executive officer and organizational chart
01-00-03	Communication	Institutional communication and accessibility
02-00-01	Inmate Canteen	Canteen procedures and inmate and vendor orders
02-00-02	Inventory Control	Inventory items and administration
02-00-03	Screening Disbursements from Inmate Accounts	Disbursements requests and procedures
02-00-04	Institutional Budget Process	Planning and budget functions
02-00-05	Internal and Independent Audits	Audits of all funds and monetary transactions
02-00-06	Purchasing	Finance administration and purchasing
02-00-07	Personnel Budget Control	Information on staffing and personnel budget
02-00-08	Institutional Supplies, Storage, Accounting and Distribution	Governance and handling of supplies
02-00-09	Comprehensive Insurance Coverage	Insurance policies available and maintained for personnel
02-00-10	Inmate Accounts	Inmate account information, procedures, and disbursement
02-00-11	Institutional Funds and Issuance of Checks	Classification, authority, and issuance of funds
03-00-01	General Guidelines	Employee rules and prohibitions
03-00-02	Employee Leave Regulations	Employee leave and essential personnel regulations
03-00-03	Maintenance, Confidentiality and Employee Rights	Maintenance, confidentiality, and employees' right to challenge information contained in personnel records

03-00-04	Staff and Wellness Program	Staff wellness program components and benefits
04-00-01	Staff Training and Development	Training requirements, supports, and expenditures
05-00-01	Information Technology	Equipment, monitoring, access, and use of technology
06-00-01	LRC Kentucky Open Records Law and Release of Institutional and Medical Records	Institutional records and medical records procedures
07-00-01	Control of Hazardous Energy	Control of hazardous energy and lockout-tagout
07-00-02	Vehicle and Equipment Maintenance Logs	Service and maintenance of institutional vehicles
07-00-03	Permit Required Confined Spaces	Procedures for compliance with Occupational Safety and Health Administration (OSHA) standards
08-00-01	Fire Safety	Fire and safety plans and inspections
08-00-04	Hazardous Materials and Chemicals Safety Data Sheet	Hazardous materials and chemical safety data sheets and OSHA compliance
08-00-05	Burial Process for Inmates	Procedures for the burial of indigent inmates
09-00-02	Sallyport Entry and Exit Procedure	Sallyport entry and exit procedures for intake, transport, and emergencies
09-00-03	Contraband, Dangerous Contraband and Search Policy	Contraband and dangerous contraband explanation and search policies
09-00-04	Count Procedures	General count procedures and timing
09-00-05	Main Entrance Procedures	Main entrance entry and exit procedures
09-00-06	Transportation Department Entrance and Exit Procedures	Transportation department inmate entrance and exit procedure
09-00-07	Tool Control	Tool classification, inventory, and control
09-00-08	Security Inspection Plan	Institutional safety, security, and operation inspection plans
09-00-09	Key Control	Issuance, inventory, and control of keys
09-00-10	Officers Daily Housing and Post Orders	Officers daily housing security and safety log, security policies, and post orders
09-00-11	Issuance of Institutional Portable Radios	Issuance, inventory, and control of institutional portable radios
09-00-12	Transportation of Inmates	Transportation of inmates, general information, and security review procedures

09-00-13	Collection, Preservation, and Identification of Physical Evidence	Collection, preservation and identification of physical evidence
09-00-14	Post 1 Entry and Exit	Complex entry and exit procedures and general information
09-00-15	Issuance of Firearms and Chemical Agents	Issuance of firearms and chemical agents from arms vault
09-00-16	Procedures for Contractors	General procedures for contractors
10-00-01	Behavior Control Reports	Behavior control reports for Restrictive Housing Unit and Special Housing Unit inmates
11-00-01	Meal Planning and Procedure	Meal planning and food safety procedures
11-00-02	Inspections and Health Standards	Internal and external food service inspections and health standards
12-00-01	State and Personal Hygiene Items Issue to Inmates	State and personal hygiene items issued to inmates and laundry
12-00-02	Sanitation Program	Sanitation programs, inspections, and pest control
12-00-03	Inventory and Distribution of Sanitation Supplies and Equipment	Inventory and distribution of sanitation supplies and equipment and cleaning procedure
12-00-04	Inmate Barbering Services	Inmate barber services, use, and sanitation
13-00-01	Health Appraisal and Periodic Exams	Health appraisal and periodic exams for inmates
13-00-02	Medication for Inmates Leaving Institutional Grounds	Authorization and supply of medication for inmates leaving institutional grounds
13-00-03	Medical and Dental Care	Medical and dental care services and education available for inmates
13-00-04	Infection Control	Infection control precautions and exposure response protocols
13-00-05	Informed Consent	Information and practices regarding medical procedures for inmates
13-00-06	Institutional Pharmacy Procedures	Institutional pharmacy services and medication administration
13-00-07	Emergency, Medical, Dental and Mental Health Care	Emergency medical, dental and mental health care availability and planning for inmates and staff
13-00-08	First Aid Kits and Automatic External Defibrillators (9/30/2026)	Policies and procedures related to placement, maintenance, and accessibility of all first aid kits and AEDs

13-00-10	Housing of Female Inmates in the Nursing Care Facility	Housing of female inmates in the medical unit
13-00-11	Medical Waste Management	Plans for collection, storage, transportation, disposal of waste to comply with applicable standards
13-00-12	Death Inmate Notification Medical Emergency	Death of an inmate and notification of inmate family about a critical medical emergency
13-00-13	Correctional Psychiatric Treatment Unit	The correctional psychiatric treatment unit plans, programs, and treatment options
13-00-14	Mental Health Services	Mental health services supervision and processes
13-00-15	Voluntary and Involuntary Medication Orders	Voluntary and involuntary psychotropic medication orders
14-00-01	American with Disabilities Act and Inmate Program Access	Americans with disabilities act and inmate program, services, and activities access
15-00-01	Inmate Identification Cards	Issuance and description of inmate identification cards and rules
15-00-02	Unit Management Team	Unit Management Team (UMT) structure and responsibilities
15-00-03	Staff Operational Procedures for Housing Units	Staff operational procedures for housing units
15-00-04	Rules General Population Living Areas	Inmate rules and privileges for general population
15-00-05	Nursing Care Facility Operational Procedures and Rules	The medical and memory care unit operational procedures and rules
16-00-01	Inmate Visiting	Inmate visiting information and rules
16-00-02	Inmate Correspondence and Mailroom Operations	Inmate correspondence and mailroom operations for mail and packages
17-00-01	Inmate Reception and Orientation	Inmate orientation to rules, programs, and resources
17-00-02	Inmate Personal Property	Allowable personal and legal property for inmates
21-00-01	Legal Aide Office - Inmate Law Library Services	Legal Aide office access and inmate law library services and oversight
21-00-02	Library Services	Library availability and services accessible for inmates
22-00-01	Inmate Organizations	Inmate organizations oversight and rules

22-00-02	Inmate Recreation Programs	Inmate recreational programs and coordinator information
23-00-01	Religious Programming	Religious programming, resources, and religious counseling available to inmates
24-00-01	Substance Abuse and Chemical Dependency Program	Substance abuse program system and goals
24-00-02	Social Service Programs	Social services resources and oversight information
25-00-01	Discharge of Inmates to Hospital or Nursing Home	Discharge of an inmate to hospital, veterans medical center or nursing home due to terminal illness