Action Plan on DNA Collection Released

Inspector General’s report released; recommendations to improve process included

By Lisa Lamb
Director of Communications

The Kentucky Department of Corrections issued an action plan to ensure full compliance with state law requiring DNA samples to be collected from all persons convicted of felonies.

Five months ago, the department determined that several thousand DNA samples had been missed, prompting intense outreach and collection procedures and an independent investigation into the cause of the lapse. Since then, the department has collected more than 5,000 of the missing DNA samples - nearly 80 percent of the collections initially identified as missing.

The DOC action plan encompasses many of the recommendations made in an investigative report by the Office of the Inspector General. The report, requested by Governor Steve Beshear, is complete.

After a more in-depth analysis of the issue, the Inspector General’s report concluded that the actual number of samples not in the Kentucky State Police database was about 16,000. This number was obtained by reviewing information from the Administrative Office of the Courts, the Kentucky State Police Forensic Laboratory and the DOC’s Information and Technology Branch.

Please See COLLECTION, Page 2

FBI Audit of NCIC Nets Praise for Staff

Information from the National Crime Information Center (NCIC) is utilized in Central Office for two purposes: the Professional Standards Unit to conduct background checks for employment and investigative purposes, and Probation and Parole staff to enter absconder warrants, confirm apprehensions of wanted

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DOC Education Programs Receive State Recognition

Six DOC education program were recognized with an “Award of Excellence” by Kentucky Adult Education (KYAE) for fiscal year 2012-2013.

The awards were a first for Corrections Education programs. Blackburn Correctional Complex, Bell County Forestry Camp, Eastern Kentucky Correctional Complex, Green River Correctional Complex, Little Sandy Correctional Complex, and Northpoint Training Center were awarded KYAE 2013 “Program of Excellence” banners for achieving 85 percent or higher of their state-mandated enrollment goals, and 54 percent or higher of state-mandated performance measure goals.

KYAE Vice President Reecie Stagnolia, and KYAE Director of Program Administration David Walters presented each Corrections Education Administrator with a banner at GED training held December 4 at Bell County Forestry Camp.

The banners will allow each school to exhibit their accomplishment.

(See photo on page 3)
The Kentucky Department of Corrections is now providing a free mobile app version of its automated VINE (Victim Information Notification Every day) service. VINE is a free anonymous service that allows victims to register and be notified about changes in the status of Kentucky offenders.

The app, “VINEMobile,” allows individuals to use smartphones or tablets to register and be notified of changes in an offender’s custody status such as a release, parole eligibility or escape.

The app allows the user to register with an email address or phone number to receive notifications. VINEMobile, just like the traditional VINE service, includes all county jails across the state, state prisons and inmates housed at halfway houses.

“As technology advances and the use of smartphones continue to increase, it is vital to provide this important service to crime victims in this easily accessed mobile app,” said Corrections Commissioner LaDonna Thompson.

A total of 48,830 searches for Kentucky offenders have already been made using VINEMobile.

VINEMobile is available for both Android and Apple devices. Users can search for “VINEMobile” in Google Play for Androids and in the App Store for Apple devices (if downloading from an iPad, the app only appears as an iPhone app, but will run on the iPad).

VINE may also be accessed at www.vinelink.com or call (800) 511-1670.

In the DOC review, administrators learned that a small number of staff did not properly document DNA collection. The Department of Corrections will initiate an investigation and take the necessary steps to hold all staff who failed to properly document the DNA collection accountable. This process may include progressive discipline up to terminations.

Highlights of the department’s action plan include:
• A change in management within the Division of Probation and Parole. This includes a new director, assistant director and two new branch managers;
• Records verification of DNA collection before final discharge or discharge to parole;
• Additional ink pads for fingerprint documentation of offenders at the time of collection have been distributed;
• Comprehensive DNA collection training for P&P Officers that begins in the academy and is continued with on-the-job training;
• Training for P&P Supervisors to ensure they hold staff accountable for the timely and appropriate collection of DNA from offenders.

“We are taking steps, both within our agency and in concert with other partner agencies, to ensure not only the missed samples are taken, but that this failure is never repeated,” said Thompson. “We are of course disappointed that the number of missed collections is higher than we initially estimated. The Department is committed to public safety and is determined to ensure the collection of DNA is a priority within the agency.”
Corrections Training Undergoes Major Curriculum Changes

2013 brought a new approach to the Division of Corrections Training (DCT).

A team for curriculum research and development was formed and appointed by the Commissioner.

Danny Norris, unit administrator at KCIW, was detailed to head up this team to provide new curriculum for the 2014 Adult Institutions’ In-service.

Not only did the team provide in-service curriculum but also computer-based training modules and the option to use this training for Pre-service (Basic) training.

In addition to a complete overhaul of all in-service curriculum, the team created new training for: transportation and hospital security; and cell entry and restraint chair use.

Detailed to this team were Jesse Stack, recently promoted to Program Administrator/ Curriculum Branch with DCT; Coleman Morrell, Central Office, Cheri Kraus KCI; Alicia Bloyd, KSR; Kim Thompson , RCC; and Jamie Strang, KSR.

Curriculum support staff included: Wayne Pearson, Program Development; Shannon DeHart, Debbie Moyers, Wendy Johnson, and Henry Cox.

This team utilized training staff from all the Regional Training Centers and Institutional Training Coordinators who provided program content for the

Education Programs Honored

Six DOC education program were recognized with an “Award of Excellence” by Kentucky Adult Education (KYAE) for fiscal year 2012-2013. The awards were a first for Corrections Education programs. Pictured at left (L-R): Martha Slemp, Education Branch Manager; Corrections Education Administrators: Kristy Hicks, BCC and NTC; Steve Ratliff, EKCC; Roy Tapp, BCFC; Steve Ison, LSCC; and Glynda Conaway, GRCC Admin Specialist receiving for Sherry Piper; and Jim Erwin, Deputy Commissioner of Adult Institutions.
Northpoint Graduates Inaugural Leadership Class

The NTC Leadership Program is a 6 month program that focuses on helping participants to develop leadership skills. Staff wishing to enroll in the program must submit a written essay explaining their career goals in Corrections. Participants are chosen by the Warden. Classes include: The history of the Northpoint Training Center; Public Speaking Skills; Effective Communication Skills; Investigation Skills; Stress Management and Being a Leader vs. Supervisor. Additionally, Deputy Wardens and department heads addressed the class to explain their areas of supervision to help the participants develop better understanding of institutional operations. Back row (L-R): Commissioner LaDonna Thompson, NTC Warden Don Bottom, Officer Lyndon Compton, Sergeant Jared Reynolds, Classification and Treatment Officer Jamie Moreland, Lieutenant Jason Perkins, Classification and Treatment Officer Jann Edington, Human Resource Specialist II Tim Metz, Officer Shane Dixon, Classification and Treatment Officer James Smith, and Deputy Commissioner Jim Erwin. Front row (L-R): Officer Robert Artis, Officer Josh Foister, Lieutenant Richard Walls, Officer Jonathan Hilleary, and Captain Daniel Napier.

DOC Employees Receive Ambassador Award Nominations

Several DOC employees received nominations for the 2013 Governor’s Ambassador Awards. Our nominees included:

**Teamwork:**
Luther Luckett Correctional Complex, Special Services Unit: William Bowersock, David Crawford, Tim Crutcher, Lindsay Dowden, Paul Lembke, Heather Mays, Hezzie Turner, and Mark Wasson. (pictured at right)

**Professional Achievement:**
Rodney Moore (Payroll Branch Manager, Central Office).

**Leadership Award:**
Anna Valentine (Corrections Unit Administrator I at
This issue of “Spotlight on a Vet” focuses on Dan Fountain. Dan started his career with the Department of Corrections in 2002 as an officer with the Division of Probation and Parole in District 18. He is currently Probation and Parole’s Eastern Region Branch Manager.

Dan Fountain joined the United States Navy in 1992. Fresh out of high school and at the tender age of 17, his parents had to sign for him. He had always been fascinated by aircraft carriers but his interest in the Navy was further inspired by his family. His father and two uncles had served in the Navy so that is the branch that he chose.

Fountain will be the first to tell you that he was not really a good student in high school and that, being 17, he wasn’t very organized. He said serving in the Navy really matured him and turned him into a man.

“Two deployments and working with ordnance showed me the value of teamwork,” said Fountain. “Working in high stress hazardous situations that required a lot of attention to detail really built my character as a young man.”

Fountain completed boot camp in Orlando, Florida and was then assigned to an aircraft carrier, the USS George Washington in Virginia Beach, for its maiden voyage in 1994. He served as an aviation ordnance petty officer that assembled and installed the bombs on their squadron of A6E attack aircraft.

Working with ordnance (weapons, ammunition, combat vehicles, and equipment) is one of the most dangerous jobs on the flight deck.

Fountain also served on the carrier air group “arm / de-arm team” for the entire battle group which consisted of not only his squadron of A6E attack aircraft but also F-14 and F-18 fighter jets.

This team actually armed the bombs and missiles immediately before the aircraft took off and de-armed any unused ordnance immediately upon their return to the carrier.

Fountain is very proud of the time he spent in the Navy and said “it is like a fraternity…you never forget that part of your life.”

During his four years on active duty, Fountain served two six-month deployments. The first deployment was in 1994 and the second was in 1996. Both deployments were to the Mediterranean. The aircraft carrier group would travel across the Atlantic ocean and conduct joint military exercises with U.S. allies such as England, France, Italy and Israel. The last half of both deployments sent the carrier group to the Persian Gulf.
Gulf area where they would patrol and enforce the “no fly zone” in Iraq.

Following his active duty, Fountain served in the Navy Reserves from 1996 through 2003. He was based in Louisville but since there were no aviation support assignments available there, he was re-assigned to a support group that worked on ammunition and the rehabilitation of weapons.

The group supported the Naval Surface Warfare Center Crane in Indiana and performed such work as repairing and/or refurbishing weapons such as the M-16’s and M-60’s.

Fountain said the Navy also taught him the importance of education. Prior to enlisting in the Navy he said he had no desire to go to college.

However, after leaving active duty and while serving in the reserves, he found himself wanting to go back to school.

He enrolled at the University of Louisville and turned out to be a good student, much better than he was in high school. He graduated in 2002 and received his bachelor’s degree in criminal justice.

After receiving his degree, Fountain said he initially wanted to be a police officer, but fate brought him to Probation and Parole.

He had already been approved for an internship with the Jefferson County Police Department in 2001 when they announced that they were eliminating their intern program due to the local government merger between Jefferson County and the city of Louisville.

Fountain’s counselor then set up an internship for him with Jim Wagner who worked for the Division of Probation and Parole in District 16, and the rest, as they say, is history.

“One I learned about this job, it was a done deal,” said Fountain.

He worked his way up through the ranks from probation and parole officer to assistant supervisor and, on October 1st of this year, was named the administrative branch manager of the Eastern Region for the Division of Probation and Parole.

“I try to be the best team player I can,” said Fountain. “I really forged that work ethic from the Navy.”

Dan Fountain is a proven leader and has served his country, the state of Kentucky and the Department of Corrections with honor and distinction.
Training
From Page 3

developing lesson plans. All staff maintained their own work load while assigned to this project.

This project has started a process that will be continued in the coming years – utilizing staff from all areas of the Kentucky Department of Corrections to identify, develop and present training modules that are current and meet the needs of DOC staff.

Central Region Training Center
(L-R) Branch Manager Steve Faulkner, Instructors Ricky Fitts, David Gilpin, Steve Thomas, Antony Duggins, Lee Karsner and Senior Instructor John Harrison.

Eastern Region Training Center
(L-R) Instructors Michael Ratliff, Henry Cox, Branch Manager Glen Hance, Senior Instructor Diane Jackson and Instructor John Jones.

Western Region Training Center
(L-R) Branch Manager Donnie Youngblood, Instructors Natasha York, Troy Hephner, Senior Instructor Kim Gaines and Instructor Wendy Johnson.

Institutional Training Coordinators
Braving Snow, Cold for Toys for Tots 5K

Four Rivers KCCD held the 2nd Annual Toys for Tots 5K on Saturday, December 14 at Lee S. Jones Park in Eddyville. It was a wet, cold, and rainy day but 23 brave runners came out to participate. People also came to the park just to donate money or toys. The event raised $1,156.50 and four bags of toys!

Toys for Tots Program Receives Support from Probation and Parole District 7 Staff

Each year the District 7 Probation & Parole staff collect toys and/or clothes for local charities or less fortunate families in the Northern Kentucky area. Last year the employees had a contest and challenged one another and sponsored several different charities. This year the District 7 employees had one unified effort: the Toys for Tots program. In this program local Marine reserve units collect toys and gifts for children during the holiday season. As an incentive to donate to this worthy cause, District 7 employees were allowed to wear jeans on days they did not have court if they donated a toy or made a cash donation. The donations were collected and organized by Taliyah Jefferson, Adena Luehrmann, and Rebecca Broughton. Often they were the “Jeans Police,” making sure people made the necessary donation in order to be granted dress code leniency for the day, all while promoting holiday cheer! Left: Officers Meredith Miller and Eric Heck gathered the toys.
This Christmas season, Probation and Parole’s District Two sponsored two children, sisters age 3 and 1, who were recommended by the Children’s Advocacy Center. The children and their mother came to the District 2 Office where they opened their gifts from Santa and his Elf. Staff said as excited as the little girls were about the presents, they were the ones blessed by their participation in the project. Above: District Two employees (L-R) Danielle White, Debbie Finley, Melanie Logan, Edgar Simmons, Trent Haddock, Jimmy Hubbard, Lauren Epley, and Brad Kenady. Photo at top right: Amy Kearns and Brad Kenady helped wrapped the gifts. Right: Santa (aka Gary Haddock, Christian Circuit Court Clerk, and father of Assistant Supervisor Trent Haddock) and his Elf (aka William Kearns, son of Assistant Supervisor Amy Kearns) posed for a photo. In addition, District Two’s Franklin office participated in a project to provide gifts for six-month old twins being raised by their single father.

Lyon County Charity Receives Assistance from WKCC

The Western Kentucky Correctional Complex along with the PACK Club (Protecting Animals Coming from Kennels) recently presented a check for $500 dollars to a local charity, the Lyon County Family Resource Center.

The Center currently is involved in several community projects including, Preschool Child Care, After School Childcare, Family Literacy, Families in Training, Health Services, and referrals to Health and Social Services.

The Resource Center also has a community clothing closet and helps participate in food drives for the local food bank.

The Christmas Angel Tree Program is currently the biggest event put on by the Family Resource Center. Parents are asked to attend three parenting classes in order for their child to participate in the program. Each child usually receives $100 in toys and clothes. WKCC Unit Administrator Tim Lane presented the check to Teresa Young.
‘Tis the Season ... For Giving!

Five officers from the Elizabethtown office in Probation and Parole’s District 5 participated in “Shop with a Cop” in December. The event was held at the local Wal-Mart in Elizabethtown. Approximately 200 children were assisted by the Hardin County Sheriff’s Office, the Elizabethtown Police Department, the Vine Grove Police Department, and Probation and Parole. Probation and Parole staff donated $300 to the event as a result of a “jean day drive.” Above (L-R) District 5 staff included Stephanie Wood, Steve Whiteley, Mike McMahan, Ron Maxwell, and Tom La Follette.

P&P District 12 Participates in Fundraising Projects

District 12 Probation & Parole staff got in the holiday spirit of giving by participating in several worthwhile projects. The Shelbyville Office joined with local law enforcement for a toy drive; the Carrollton Office participated in Shop with a Cop on December 18th; the LaGrange Office took monies from blue jean days and completed a canned food drive with Oldham County Middle School; and the Frankfort Office held a canned food drive for the Women’s Shelter in Frankfort.

P&P District 19 Employees Donate Their Gifts to Help Local Charity

When Probation and Parole District 19 (Louisville Southeast) held their staff Christmas party, each employee received a gift card from the district canteen fund ranging in denominations from $10 to $25. They were given the opportunity to donate their gift cards for a chance to win a bigger cash prize.

Almost half of the staff turned in their gift cards and District 19 was able to donate $225 in gift cards to the Center for Women and Families in Louisville. The Center helps victims of intimate partner abuse or sexual violence to become survivors through supportive services, community education and cooperative partnerships that foster hope, promote self-sufficiency and rebuild lives.

Top: Officer Rebecca Beckley with some of the toys delivered throughout December completed in conjunction with other law enforcement agencies and the fire departments in the Shelbyville area. Above: Officers Lee Watts and Tim Hamilton present the proceeds from the District’s canned food drive to Josie Kirker, the Director of the Women’s Shelter in Frankfort.
For a good cause...

Little Sandy Correctional Complex Donates to Charities

The Little Sandy Correctional Complex (LSCC), recently donated $4,500 from their Charitable Contribution fund to three local charities, the Elliott County Christian Community Center, the Elliott County Family Resource Center, and Sarah’s Place Women’s Resource Center. “We at the Little Sandy Correctional Complex have very strong ties to our local community,” said LSCC Warden Joseph P. Meko. “We hope that our contribution will help the citizens of Elliott and surrounding counties.”

The $4,500 was divided equally between the three charities. Warden Joseph P. Meko and Classification and Treatment Supervisor Alex Ford presented $1,500 checks to representatives from each of the charities; Kristie Howard from the Elliott County Family Resource Center, Wanda Bang from the Elliott County Christian Community Center, and Sister Sally Neal from the Sara’s Place Women’s Resource Center.

The Little Sandy Correctional Complex raises money for the Charitable Contribution Fund by conducting car washes for staff.

On December 19th, 2013 the KCCD Louisville Chapter prepared food boxes for 27 DOC families who applied for assistance through the Red Cross. Food and monetary donations were collected from P&P, DOC staff, and Dismas Charities. KCCD Louisville is very thankful to everyone who donated and/or assisted in helping the DOC families have a happy holiday. Pictured (L-R): Lisa Brown, Pat Bouton, Patti Ray, Vanessa Kennedy, Amanda Dees, Joy Kief er-Waford, Sharon Veech, Alicia Bloyd, and James Sweatt. Back Row: Abby McIntyre, Julie Barnes, and Leah Abell.
Employee Recognition, News

Promotions announced throughout Department

Mary Godfrey Promoted to Director of Training

Mary Godfrey has been promoted to director of the Corrections Training Division. She assumed her new duties Nov. 12.

Godfrey most recently served as deputy warden at Little Sandy Correctional Complex, a position she’s held since September 2012. Her experience includes work as a probation and parole officer, corrections training instructor and manager, and as an officer with the Louisville Metro Police Department.

Godfrey began her corrections career in 1980 as a personnel administrator at the Luther Luckett Correctional Complex (LLCC). In 1989, Godfrey was promoted to instructor and moved to the Division of Corrections Training. In 1991, upon completion of her undergraduate degree, she transferred to the Division of Probation and Parole where she worked as an officer.

In 1995 Godfrey retired from the DOC with 21 years of service to state government and went to work as a police officer for the Louisville Metro Police Department. In 2005, Godfrey returned to the DOC as a program administrator to write content for Crimcast, a computer-based training program. In 2006, she was promoted to branch manager of the Central Region Training Center. In the fall of 2009, Godfrey transferred to the Central Office as a program administrator with the Office of Adult Institutions and in July 2011 was promoted to branch manager overseeing programs.

Godfrey is a graduate of the University of Louisville where she earned a degree in correctional administration. While working at LLCC, she twice received the Secretary’s Award. Godfrey is also a member of Southern States Correctional Association (SSCA), the American Correctional Association (ACA) and Kentucky Council of Crime and Delinquency (KCCD. She served as KCCD president in 2010-2011.

Chris Kleymeyer Named Adult Institutions Director of Operations/Programs

Chris Kleymeyer has been named as the director of Operations/Programs for Adult Institutions. As director, he will be responsible for the implementation of evidence-based programs for inmates and the oversight of

Additional Nominees

From Page 4

Kentucky State Reformatory; and Amy Robey, Corrections Unit Administrator II at Kentucky State Reformatory.

Customer Service Award:
Lloyd Watkins (Social Service Clinician I, Division of Substance Abuse Programming).
Promotions

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support services in the adult institutions. He assumed his new duties Nov. 12.

Prior to coming to the Department of Corrections, Kleymeyer retired from the U.S. Army following a 30 year career. His last assignment was as commander of the law enforcement command at Fort Knox.

Kleymeyer began his career with the DOC in 2004, when he was hired as the director of the Corrections Training Division. During his time as director, he implemented regionalization of the training division and built three regional training centers. He also developed and implemented the learning management system known as CRIMCAST and achieved accreditation for the division through the American Correctional Association.

He is a 1983 graduate of the University of Cincinnati where he received a bachelor of science degree in criminal justice.

Skyla Grief Promoted to Deputy Warden at KSP

Skyla Grief has been promoted to deputy warden at the Kentucky State Penitentiary (KSP). Grief is a career employee of the Department of Corrections who has steadily risen through the ranks.

Grief began her career in October 1997 as food preparation coordinator at Western Kentucky Correctional Complex. She was promoted to food operations manager II at KSP in 2001. She was transferred to the programs department as a classification and treatment officer I Jan. 1, 2005. Grief was then promoted to correctional unit administrator I, serving as the prison’s pre-release coordinator, where she stayed for the next several years.

On Aug. 1, 2011, Grief was promoted again, this time to the position of classification and treatment officer supervisor where she served as the institutional program director and grievance coordinator. In May of last year when the prison’s chaplain retired, Grief assumed the coordination of chapel activities with the help of several volunteer chaplains. She made a lateral transfer in January 2013 to the position of unit administrator II.

Grief earned a master’s degree in business administration from Bethel University in McKenzie, Tennessee. She is a member of the Kentucky Council on Crime and Delinquency (KCCD), and served for five years as president of the organization’s Four Rivers chapter. She is also a member of the Correctional Peace Officers’ Foundation.

Chris Patterson Promoted to Deputy Warden at BCFC

Chris Patterson has been promoted to deputy warden at the Bell County Forestry Camp (BCFC) in Pineville. Patterson assumed his new duties Dec. 16.

Patterson began his career with the Department of Corrections in April 2000 as a correctional officer at Northpoint Training Center. He transferred to BCFC in April 2001. He promoted through the ranks at BCFC achieving the rank of sergeant in 2007, lieutenant in 2009 and captain in 2012.

Patterson was also the recipient of the department’s achievement award for BCFC in both 2004 and 2013.

Gary Compton Promoted to District 11 Supervisor

Gary Compton has been promoted to supervisor of District 11 in Prestonsburg. District 11 covers six counties including Floyd, Knott, Letcher, Magoffin, Perry and Pike with satellite offices in Hazard, Pikeville and Whitesburg. Compton assumed his new duties on Oct. 16.

Compton began his career with the Division of Probation and Parole in October 2000 in the District 11 Floyd County office. He worked for two years as a pre-sentence investigator and supervision officer serving both the district and circuit courts in Floyd County.

In May 2002, he transferred to the Pikeville office and served as a pre-sentence investigator and supervision officer for the Pike County Circuit Court. After one year in this position, Compton’s duties changed to supervision and working with the district’s in-house treatment provider.

In August 2008, Compton was promoted to District 11
Promoted

From Page 13

assistant supervisor.

In this role he served as the district’s American Correctional Association (ACA) compliance officer, safety officer, workman’s compensation administrator, public information officer, ICOTS and vehicle administrator. As a member of the eastern reentry team, he is also an active participant in the district’s reentry efforts.

Compton is a 2000 graduate of Pikeville College where he earned a bachelor of science degree in criminal justice.

Marshall Smith Promoted to District 3 Supervisor

Marshall Smith has been promoted to supervisor of District 3 in Bowling Green. District 3 covers seven counties including Adair, Barren, Casey, Cumberland, Metcalfe, Monroe, and Warren with satellite offices in Columbia and Glasgow.

Smith assumed his new duties Jan. 1.

Smith began his career with the Kentucky Department of Corrections in 1999 in the Bowling Green office where he supervised a caseload in Butler and Edmonson counties and completed pre-sentence investigations in the 38th Judicial Circuit.

In 2001 Smith transferred to the Columbia office where he supervised a caseload in Casey County.

During his tenure with the department Smith has been involved with a multitude of special projects to include: senior firearms instructor, class D coordinator, LSCMI Trainer, KECC coordinator, radio/communications liaison and often served as district wide duty officer.

Smith graduated from Eastern Kentucky University with a bachelor’s degree in police administration.

Rodney Moore Promoted to Payroll Branch Manager

Rodney Moore has been promoted to payroll branch manager for the Division of Personnel.

Moore began his DOC career in April 2003 as a correctional officer at Northpoint Training Center (NTC). He was promoted to sergeant at NTC in January 2007. In September 2007, he was promoted to lieutenant at Blackburn Correctional Complex. While in this role, Moore served as a member of the Corrections Emergency Response Team.

Moore’s career in human resources began in 2009 when he assumed the role of human resources administrator institutional at the Frankfort Career Development Center (FCDC). Moore was responsible for oversight of personnel, payroll and served as the institutional training coordinator for FCDC. In July 2011, upon the closure of FCDC, Moore was promoted to human resources specialist III in the Payroll Branch. Moore currently serves as the human resources administrator for the Payroll Branch.

Ashley Sullivan Promoted to Branch Manager in Offender Information

Ashley Sullivan has been promoted to branch manager of Offender Information Services. He began his new duties on Nov. 1.

Sullivan began his career with DOC in July 2005 as a correctional officer at Blackburn Correctional Complex. In January 2006 he was promoted to the position of offender information specialist in the department’s central office, and in 2007 was promoted to offender information supervisor. In this role he oversaw the jail management section of OIS.

Most recently, Sullivan was promoted to the position of offender information administrator where he served as the second line supervisor for two sections within the Offender Information Branch. He held that position for the past three and a half years.

Sullivan is a participant in the 2013 Commissioner’s Executive Leadership Program.
Hold on to your boot straps because times are changing! Pencil and paper GED tests are a thing of the past with the new GED roll out. As of January 1, 2014, GED is computer based only.

Kentucky Department of Corrections’ Education Branch has been rapidly rising to the challenge of preparing all 12 prisons for the new test.

Test takers are now required to use approved tools provided through “PearsonVue.” The tools include a small dry erase board and marker. In addition, test takers are only allowed to use the calculator tool available as a function within the computer. Prior to the 2014 GED change, multiple choice and essays were the consistent method of the GED exam; the new exam will incorporate multiple choice, fill in the blank, drop down, short answer and “Hot Spot” to name a few. Hot Spot is a map or diagram with virtual sensors placed in key locations which allow the test takers to demonstrate geographical knowledge.

2014 is the fifth revision of the GED test in its 71 year history.

Not only has the paper/pencil concept changed with the new GED exam, but students are now required to perform computer-based skills, such as click, drag & drop, scroll, keyboarding, cut/copy/paste; undo/re-do, enter, backspace and highlight in order to maneuver through the 2014 GED exam.

Teachers have had to prepare for the changes in Common Core Standards, evidence-based courses that have become more difficult to ensure students are properly prepared to enter credit bearing entry courses in two or four-year college programs or to enter the work force.

In order to keep up with the demands of the new GED, DOC’s Education Branch will need to have more training, new textbooks for classrooms, learning software and computer lab time.

With Common Core Standards and GED standards being raised, DOC’s Education Branch has been working diligently to prepare and adapt to the challenges of the new test. Each facility has an approved GED test examiner, who has gone through more than 40 hours of professional development training. In the training, they had to demonstrate extensive mastery of the 1,200 page manual in order to pass the 70-minute timed exam to become certified as a GED Test Administrator.

The new test has also required collaboration among administrative leadership, IT staff, and the education branch team. Bell County Forestry Camp Warden Kathy Litteral and staff at BCFC graciously hosted the first examinations given to the GED Test Administrators in December.

**New Test Requirements**

DOC Education Branch staff from across the state attended a training on the new GED test. The training was held in Louisville in October.
Julie Barnes, a CTO at Roederer Correctional Complex, is living proof that a love for Corrections runs in the family! Barnes’ grandmother, Christine Tomes, began her career with KCIW in 1968 and retired in 1984. She was one of the first female officers hired by Betty Kassulke. But Tomes was not allowed to be called an officer at that time, and instead was called a “Correctional Matron.” Her fellow coworkers called her “Tippy Tomes” because she would work third shift and sneak around the inmates to make sure that they were accounted for and to try and catch them misbehaving. Throughout her career she received many awards and accomplishments for doing a job well done and always following Policy and Procedure.

Kentucky Correctional Industries hosted an open house at their showroom on Leestown Road in Frankfort on December 19. The sales team, John Lawson, Renee Howell, Don Pack, Greg Ryan and William Payne, did an excellent job of assisting the customers in finding the pieces of quality furniture that they were looking for, as well as helping others find last minute Christmas gifts. The open house was very successful, bringing in approximately $17,500 for the day. Top photo: Kentucky Correctional Industries displayed some of their products that were available during the open house. Above (L-R): KCI Sales Representative Don Pack assisted Linda Weber and Mary Sue Goins with the Office of Vocational Rehabilitation.

Probation and Parole Officer Honored

Left: On December 17, 2013 the Daviess County Sheriff’s Office presented their “Good Samaritan” award to District 2 Probation and Parole Officer Crystal Keller. Keller received the award for her heroic actions in rescuing a five-year-old child from a fatal car crash. She is pictured with Davies County Sheriff Keith Cain. Right: Officer Keller attended the 2013 Kentucky Sheriffs’ Convention in Bowling Green and was invited to sing the National Anthem and the song “Hero” during the awards presentation program.
Central Office Holiday Scenes

Above and top right: DOC employees filled their plates while others waited in line at the annual Holiday Luncheon held at the American Legion Post 7 in Frankfort. Below: An awesome meal was prepared for central office employees to celebrate the season.

Right: DOC IT staff joined in the fun. Zack Schadler (front left) gives a thumbs up to the event. Joining Schadler was (L-R) Jesse Gritton and Jeremy Shuck. Below right: (L-R) Jason Walker and Myles Young, Parole Board support staff; and Charlotte Ellis and Kim Crews, Victim Services Branch, posed for a photo during the event.

A special thanks to the “behind the scenes” staff (L-R): Mary Ann Sullivan, Jeri Hines, Brian McGuire, Tonya Raisor and Trista Brock.
KCIW held its annual Christmas celebration (above) and employees enjoyed a wonderful meal provided by the staff canteen. Right: Warden Janet Conover posed for a photo with Santa (Dale Hazelwood) and his elf (Mary Hargis).

The annual Christmas luncheon was held for Northpoint Training Center employees (above and below) on December 12. Everyone enjoyed a feast provided by the staff canteen and the numerous dishes and desserts provided by employees. During the event, Warden Don Bottom recognized several employees and issued service pins for their years of DOC service. Above (L-R): Detrick Askew, Stephen Warren, Trevor Carroll and James Littlejohn enjoyed the meal. Below (L-R): Harley Be craft, Sgt. Jared Reynolds, William Tudor, Jesse Morris and Nicole Lewis took part in the festivities.

Above (L-R): BCC Warden Steve Haney, Vocational Horticulture Mark Showalter and UA II Kyle Harless (now retired) enjoyed the Christmas party at Blackburn. Below: BCC Staff took part in the wonderful meal provided by the staff canteen. The meal was served to all three shifts at the prison.
P&P District 20 held an “Ugly Sweater” contest on Dec. 16 (and yes, that is Assistant Director, Cortney Shewmaker holding the star on her head!) The winners were: Jason Hardwick - Ugliest Sweater; and Bethany Grubbs - Most Original. At left (L-R): Jason Hardwick, Matthew Aaron, Derek Morrow, Andrea Collins, Bethany Grubbs, Cortney Shewmaker, Julie Duncan, and Carson Payne.

Offender Information Services held an “Ugly Sweater” contest on December 19. Pictured above (L-R): Rachel McCall, Chelsea Senn, Leah Beasley, Briney King, Eddie Newsome, Loretta Wilkerson, Dean Foster and Bernie Stevens. And the winner was ... Briney King aka “the bird lady!” Center photo: Adult Institutions Director Chris Kleymeyer and Tammy Lou Wright, Victim Services’ Branch, were dressed for the occasion at the Central Office Christmas Luncheon.

Deck the Halls ... and Offices!
persons and extradition procedures.

Information obtained from NCIC terminals is regulated by the Federal Bureau of Investigation (FBI) through an agreement with the Kentucky State Police.

Criminal Justice Information Services (CJIS) is a Division of the FBI.

The information in this repository is available to law enforcement agencies across the nation and is strictly regulated and monitored by the FBI.

All users must successfully complete a training course and agree to abide by very stringent regulations. If an agency is not in compliance with the Federal Regulations, sanctions may be enforced including denial of terminal access by the entire agency or loss of employment.

In addition to the annual audit conducted by the Kentucky State Police, our NCIC operation at Central Office was audited by the FBI in October.

FBI CJIS Auditor Georgeanne Wilson audited our operations: electronic and hard copy records as well as physical terminal locations to ensure complete compliance with federal regulations.

“We did outstanding on the audit,” said Probation and Parole Assistant Director Cortney Shewmaker. “Our staff works daily to maintain compliance and is aware of the rules governing use of this database.”

Probation and Parole’s Carrie Smith is the department’s terminal agency coordinator (TAC). She compiled the bulk of the information required for review prior to the audit and was the primary contact with audit staff.

“This was my first audit with the FBI & I wasn’t sure what to expect,” said Smith.

“The interview with Ms. Wilson was daunting, but I answered the questions to the best of my ability and took full responsibility for the utilization of the terminals. I was very excited to hear Ms. Wilson’s praise of Kentucky DOC staff and our procedures.”

The data was reviewed for quality assurance and integrity of information entered into the system. Kentucky DOC’s policies and procedures were found to be in compliance in all areas including training of staff, system integrity, validations of warrant entries and hit confirmations, and general use of the NCIC system.

“I believe that this is testament to the hard work and dedication of our staff and would like to commend them for their hard work,” said Shewmaker. “

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Two areas of the Department of Corrections’ Central Office utilize NCIC: the Professional Standards Unit and Division of Probation and Parole. Staff include (L-R) Jeff Hulker, Jonathan Collett, Carrie Smith and Jason Coulter.

NCIC

From Page 1

Save the Date: May 17, 2014

The First Annual

“Grin & Bear It 5K Run!”

Luther Luckett Correctional Complex

(more info to come later!)
Leadership Kentucky, a non-profit educational organization that prepares participants to take an active role in advancing the state for the common good, made their annual stop at Kentucky State Penitentiary on October 17th. Above: KSP Warden Randy White (far right) welcomed the group to the Penitentiary and introduced the staff panel. The panel included (left to right) Mark Wasson, Deputy Warden Skyla Grief, Correctional Officer Jewell Humphries, Lt. Garyth Thompson, and Retired Warden Philip Parker. Wasson is a lieutenant at Luther Luckett Correctional Complex and he spoke to the group about the institution’s Special Services Unit that was recently nominated for a Governor’s Ambassador Award. Left: Hopkins County Jailer Joe Blue talked to the group about the vital role county jails play in the state corrections system. Also speaking to the group was Parole Board Chair Shannon Jones and Corrections Commissioner LaDonna Thompson.
A New Year and A New Set of Appreciation Notes

Notes of Thanks, Praise Appreciated

To: Warden Clark Taylor, K.S.R., 3001 W. Hwy. 146, Lagrange, KY. 40032
From: Larry Ray Hardin
Subj: LETTER OF APPRECIATION

1. On October 20, 2013, I arrived at the Kentucky State Reformatory (K.S.R.) with my parents, Ray and Elizabeth Hardin, to visit with We met with Sergeant (Sgt.) Wingate and her staff at the security check-in. Before the security check-in, Dad found some chewing tobacco in his back pocket pants. Dad immediately informed Sgt. Wingate’s staff that he forgot to leave the tobacco in the car. Sgt. Wingate explained to my Dad that Captain (Capt.) Williams of Internal Affairs was informed of the incident and he will meet with us regarding the tobacco incident. I noticed that Sgt. Wingate handle the situation immediately and professionally to an old nervous man (82 years old) that wanted to see his son, Jeffery, on his 60th anniversary.

2. Within a few minutes, Captain Williams met us and check-in security. Dad stated to Capt. Williams that he has been coming to visit Jeffery for several years (approx. 18 years) without any incidents. After talking to my Dad and Mom, Capt. Williams gave us permission to see

3. Your staff’s professionalism at the security check-in on October 20, 2013, reflected great credit upon you and the K.S.R.

Thank you.

Respectfully,
Larry Ray Hardin
Retired DOJ/DEA Special Agent

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Warren County Regional Jail

Date: 11/12/2013
From: Sergeant Allen White
To: KCIW COMMAND

This memorandum has been written in reference to Officer Debra Oliver. Officer Oliver was the transporting officer for a female inmate being transported to the Warren County Regional Jail for a Circuit Court hearing. Upon arrival the inmate needed to use the restroom and Officer Oliver was advised to use our intake restroom. Officer Oliver located a baggie that is suspected to contain an illegal substance that is expected to test positive for Marijuana in the intake restroom. Officer Oliver made the Jail Staff aware of the substance so that our staff could handle the situation. Officer Oliver’s action speaks volumes of the standards of your facility and the caliber of your staff. We appreciate the professionalism and diligence that Officer Oliver displayed this morning in assisting staff in locating dangerous contraband. I would recommend Officer Oliver be recognized per your Department’s standards.

Thank you,
Sergeant Allen White

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Leadership Kentucky... Advancing Our Commonwealth Today

October 29, 2013
Randy White
Warden
Kentucky State Penitentiary
P.O. Box 5126
250 Water Street
Eddyville, KY 42038

Dear Ward White:

I am so sorry that I was not able to visit this year with the members of the 2013 Class of Leadership Kentucky. Glenn tells me that the day went well and our group had a wonderful experiential learning experience.

We so appreciate your willingness to continue having us spend a day at Kentucky’s maximum security prison and to help us understand the challenges that you and your staff face each day. Several of our class members really took to heart your comments about your entry-level personnel needing a higher wage and I am pretty confident that a few of them will try to assist you in letting people be aware of this need.

I am always so impressed with the humane way that the facility is run and I know that the leader always sets the tone. Commissioner Thompson is, too, always so gracious with her time and is so very helpful setting up a great day of speakers, and your staff does an amazing job with the tours and their panel.

I look forward to visiting again next year in June instead of our usual October date.

On behalf of our 2013 class members, our staff and board of directors, thank you so much for the major role you played in providing with another amazing learning experience! I look forward to seeing you next year.

All my best,

[Signature]
President

Janet Conover
Warden
Kentucky Correctional Institution for Women
3000 Ash Avenue
Pewee Valley, KY 40056

Dear Warden Conover:

I would like to take a moment of your time to share with you my thoughts and appreciation for a member of your security staff during my time at your facility. From December 2012 through February 2013, you assigned Officer Mike Pinkston to serve as our security escort throughout the installation of our Lighting ECOM at KCIW.

Professionalism manifests itself in many ways in the course of doing one’s job, all of which are important to both the short and long term success of the individual and his/her employer. The first of which is how one present’s one’s self to others. Officer Pinkston’s professional appearance, dress, and attitude were constant from day one. He conducted his duties in a manner that produced a sense of confidence in myself and my subcontractors. Officer Pinkston quickly understand the intent of our project in both scope and execution and offered many suggestions as to the operational needs of the facility that allowed us to move fluidly through our installation with no impact to the facilities daily operation.

I commend Officer Mike Pinkston for his outstanding work ethic and performance as our security escort. His actions and level of professionalism exemplify dedication and commitment to excellence. Please extend my sincere and personal appreciation for the support Officer Pinkston provided to my team during our time at KCIW.

Dan Ruse

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Please See NOTES, Page 23
From: Baker, Rodney  
Sent: Monday, December 02, 2013 4:22 PM  
To: Pangburn, Kevin (DOC)  
Subject: An Expression of Gratitude  

Mr. Pangburn;  

My name is Charles Baker and my son is [name redacted]. He is in the care of the D.O.C. at this time. I would like to tell you about one of your employees.  

I am a section manager at my place of employment and that means that I have several supervisors and men under my charge. It does not happen often but every now and then I will get a short note telling me how pleased someone is that we serve on our job. I always pass this one to my supervisor and men and it makes me feel good to know that others noticed that we did a good job.  

That is what this e-mail is about. One of your employees that I never met personally but know only by name has made an impression on me. Her name is Kelly Krill. From the first time I spoke to her I felt welcomed and actually for the first time I felt that I had finally spoken to someone who cared. She treated me with respect and I feel she has done all that she can do to help in my request. Things may not go the way that I would like for them to go but I wanted you to know that in my mind Kelly did all she could do and made a big impression on me.  

I just wanted to pass this on to you and I hope like me this makes you feel good knowing that there are those that do appreciate the work of your employee.  

Sincerely,  

C. R. Baker
Events Held Across State to Raise Money for KECC

Probation and Parole’s Northern Region held its 2nd Annual Chili Cookoff to benefit KECC. Above right: District 17 Supervisor Evan Roach received the “Gilded Ladle” award (much like an honorable mention) for his chili entry. Roach is pictured with Officer Mike Mitchell’s newborn daughter, Jasmine. Above left: 1st, 2nd and 3rd place winners, pictured (L-R): Michael Rach, District 16; Lisa Gilkey, District 19; Vicki Moore, District 19; Erica Hargis, District 4) and Crystal Blakemore, District 4. P&P Director Bob Rodriguez served as one of the judges. Also, District 20 held a picnic with various fundraisers for KECC. The event featured dunking booths, a silent auction, an egg toss, and a softball game.

Probation and Parole Fundraisers

District 15 staff participated in numerous fundraisers to raise money and awareness for KECC. The events included corn hole tournaments, Rook tournaments, car washes, hot dog and soup bean lunches, Blue Jean Days, a pancake breakfast, and lollipop sales. District 15 staff raised over $2,100 for KECC! Above left: Rook Champion Officer Kevin Watts. Above right: Officers Chase Serrano and Justin Wallin.
Central Office KECC Fundraiser

The Central Office staff hosted a Halloween costume contest to raise money for the Kentucky Employees Charitable Campaign (KECC). The participants paid an entry fee of $5 and then collected votes throughout the day to determine the winner. The staff could cast votes by donating 25 cents to the costumes they liked the best. The contest raised a total of $175.67. Top left: First place winners (L-R): Annyette Fleming, Amanda Scott and Jennifer Tracy. Far left: Cedric Coleman took second place. Center: Third place went to (L-R) Scott Richard, Amanda Sayle and Beth Moore. Top right: A group photo of all who participated, (L-R): Cole Morrell, Mary Ann Sullivan, Jeri Hines, Marcus Jones, Scott Richard, Tony Crockett, Amanda Sayle, Cedric Coleman, Beth Moore, Lisa Lamb, Annyette Fleming, Ryan Walters, Amanda Scott, Todd Henson, Jennifer Tracey, Melissa Chandler, Myles Young, Kristin Smith, Tammy Lou Wright and Julie Bowles.

Institutional Training Coordinators

Dale Hazelwood
KCIW

Goble Cantrell
BCC

Angelina Williams
RCC

Josh Hart
BCFC

Marcus Faulkner
NTC

Danny McGraw
LSCC

Paul Lembke
LLCC

Ed Manning
EKCC

Michelle Havens
EKCC
Program Pairs UK Students, Blackburn Inmates

“Drugs and Crime, An Inside-Out Prison Exchange Program Course” was a first for the University and Kentucky Department of Corrections. The course paired 16 undergraduates with 16 inmates to study as peers in a seminar held inside the prison. The program operates in prisons and colleges across the country and was founded on the premise that inmates and college students had a significant amount to learn from one another when studying together. Every student was required to read more than 400 pages, write 10 reflection papers, create group presentations and write a 15- to 20-page final paper. The goal of the course was to examine the use and abuse of alcohol and drugs through a sociological analysis and a social work framework for policy and treatment. At a celebration during the final class on Dec. 16, the inmates and college students asked top college and DOC officials to continue offering similar courses.

NTC Family Day

The Northpoint Training Center held a Family Day for all staff this fall that was attended by more than 200 employees and their families. The many activities enjoyed by the children included face painting, a duck pond, pumpkin painting, balloon animals and a bouncy house. The Boyle County Fire Department setup their Smoke House to give children a general idea of what to expect during a fire and how to get out alive. A bounty of food was also provided by the NTC Staff Canteen, Warden Don Bottom and several employees, and the family photographs, door prizes, cotton candy and snow cones were a big hit with all.