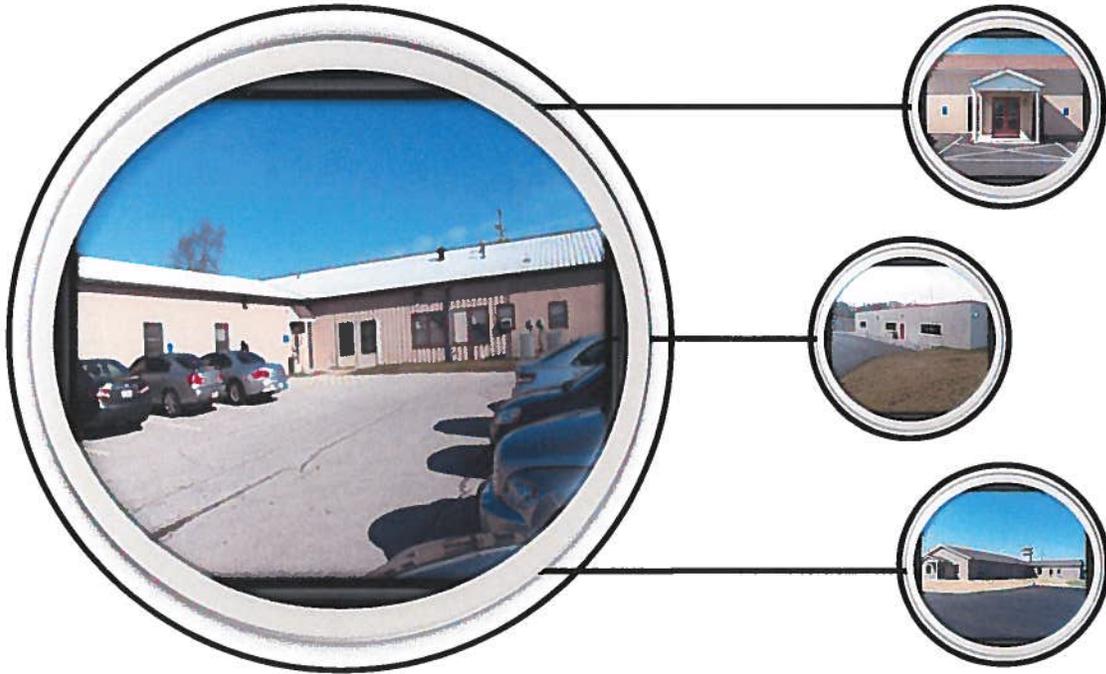


2011 DIVISION OF CORRECTIONS TRAINING ANNUAL REPORT



OUR MISSION.....YOUR FUTURE

CHRIS KLEYMAYER, DIRECTOR

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Mission Statements

Kentucky Department of Corrections Mission Statement:

To protect the citizens of the Commonwealth and to provide a safe, secure and humane environment for staff and offenders in carrying out the mandates of the legislative and judicial processes, and to provide opportunities for offenders to acquire skills which facilitate non-criminal behavior.



Kentucky Division of Corrections Training Mission Statement:

To design, develop and deliver training programs that meet the needs and mandates of the employees of the Kentucky Department of Corrections.

Our Mission...Your Future



"Our Mission-Your Future"

TRAINING METHODOLOGY

Correctional Officers

Currently, a new corrections officer will complete the Corrections Officer Basic Course (COBC) by attending his or her New Employee Orientation (NEO) training at the institution in which he/she was hired. The Institutional Training Coordinator (ITC) oversees the NEO instruction and the Phase I portion of the COBC. The Phase I portion of COBC is equivalent to 40 hours of classroom training delivered by Computer Based Training (CBT) within the institution's computer lab. After completing the NEO and Phase I of COBC at the hiring institution, the trainee will complete Phase II of the COBC at one of the three training centers. Upon completion of NEO, Phase I and Phase II of COBC, the new correctional officer return to his/her hiring institution for the remainder of their eight month probation period. Upon return to their institution the newly trained correctional officer will receive an additional 40 hours of Common Core – Officer In-Service training annually.

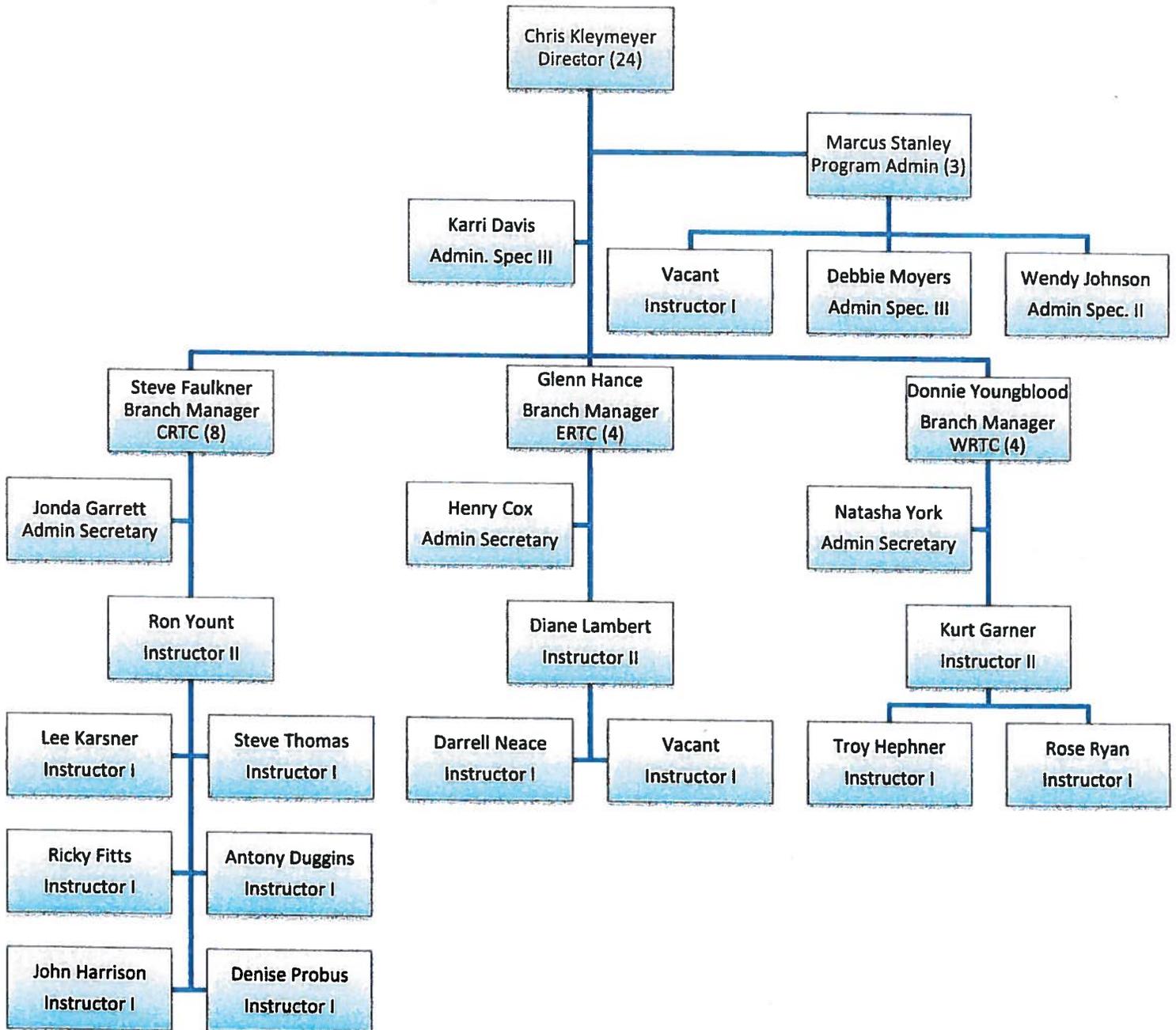
Probation and Parole Officers

Currently, a new probation and parole officer completes the Probation and Parole Officer Basic Course (P & PBC) by attending his/her New Employee Orientation at the Probation and Parole Office in which he/she were hired. The Assistant District Supervisor oversees the NEO and Phase I of the P&PBC. The Phase I portion of the P & PBC is equivalent to 40 hours of classroom instruction delivered by (CBT) on the new probation and parole officer's assigned laptop computer. After completing the NEO and Phase I of the P&PBC, the new officer completes Phase II of the P&PBC at the Central Region Training Center. Phase II of the P&PBC consists of one hundred twenty (120) hours of classroom training. Upon completion of the NEO, Phase I and Phase II of the P&PBC, the new officer returns to his/her assigned probation and parole office for the remainder of their six month probation period. Upon return to the district, the newly trained probation and parole officer will receive an additional 40 hours of Probation and Parole In-Service training annually.

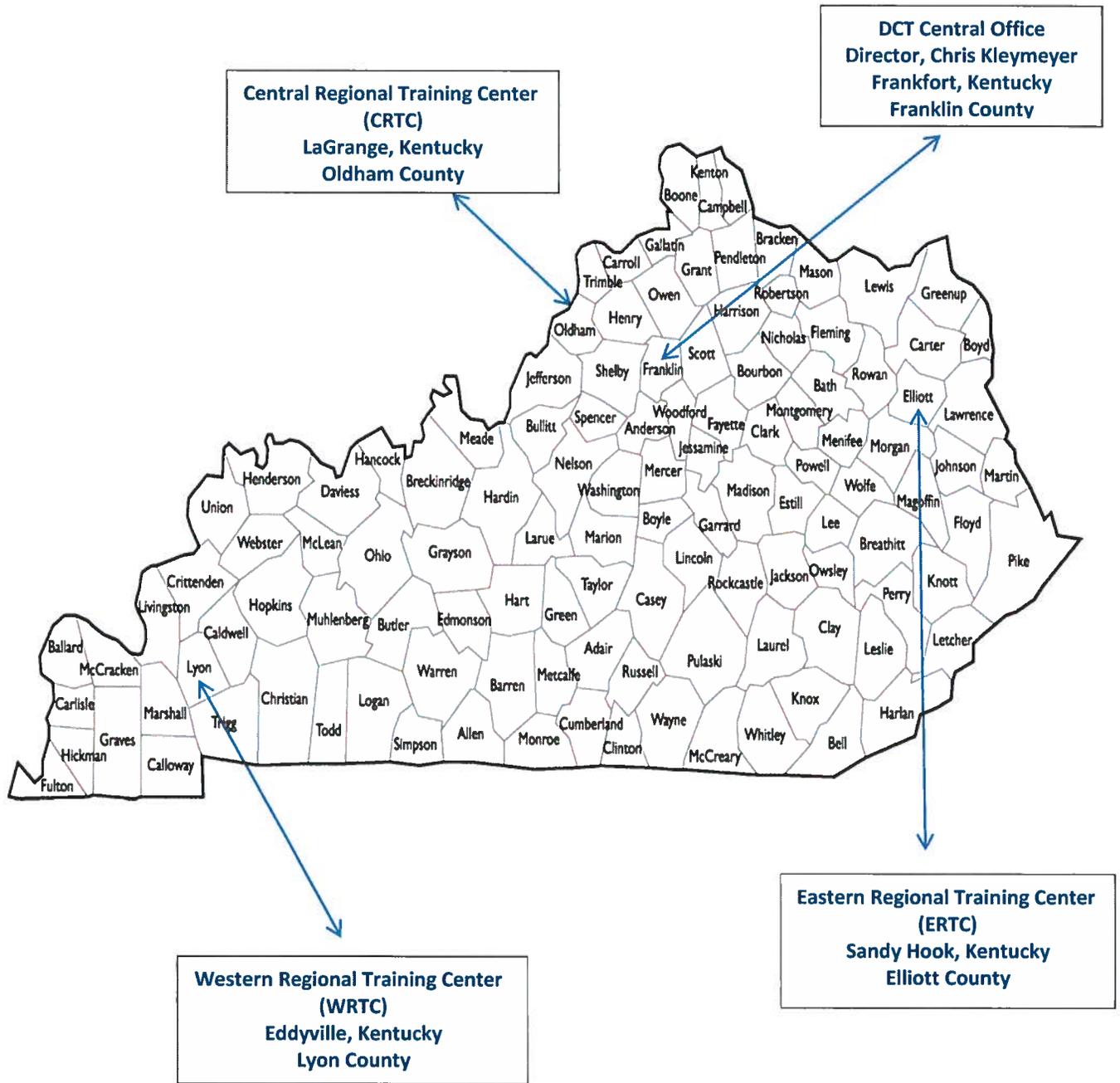
Elected County Jailers and their Deputies

Currently, Kentucky Revised Statutes (KRS) 196.070, Duties of the Commissioner of the Department of Corrections Training Programs, KRS 441.055. Regulation of Jails Adoptions and Revision of Standards and KRS 441.115, Jail Staff Training Program and Jailer's Training Expense Allowance, require the Department of Corrections to provide a minimum of 40 hours of training annually for the elected jailers and 16 hours of training annually for their staff at no cost to the jailers. The DCT develops a curriculum, annually, in cooperation with a curriculum committee appointed by the Kentucky Jailer's Association. The DCT provides the deputy jailer curriculum to county jails for delivery by members of the jailer's staff, who have been trained by the DCT, to act as adjunct instructors. DCT staff from the three regional training centers also conducts numerous iterations of the Annual Deputy Jailer Training throughout the Commonwealth at locations requested by the Kentucky jailers. The deputy jailer (CBT) curriculum is available for any jail staff that needs the training in addition too, or in lieu of, the classroom training. The elected/appointed jailers meet the majority of their 40 hour annual training requirements by attending one or both of the annual Kentucky Jailer's Association Conferences. Additionally, the DCT conducts a forty (40) hour training session for each newly elected jailer each election cycle prior to them assuming their new position.

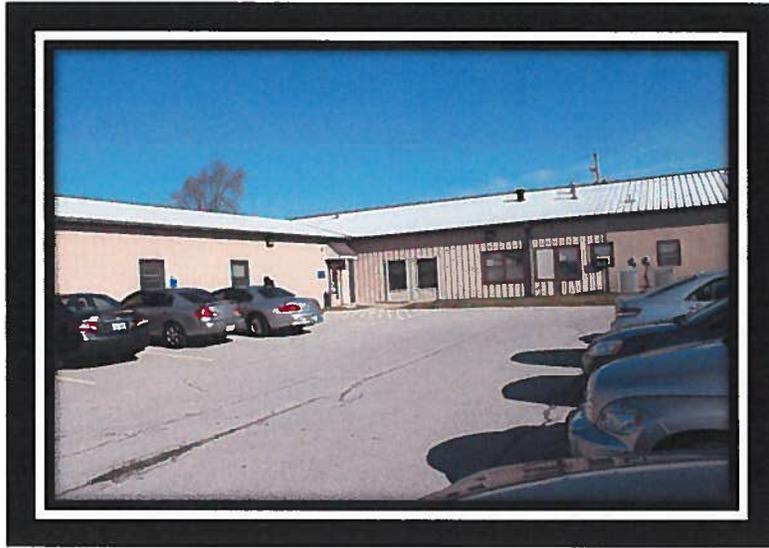
2011 Division of Corrections Training Organizational Chart



Regional Training Site Locations



Division of Corrections Training – Central Office



The DCT Director, Chris Kleymeyer, maintains one office in Frankfort, Kentucky which provides administrative supervision of all DCT operations. This office is staffed with one Administrative Support Specialist, Karrie Davis. This allows the DCT to have a presence in the Department of Corrections Central Office and locates the Director conveniently between the three regional training centers. Our Frankfort Central Office is 56 miles from the CRTTC, 112 miles from the ERTC and 221 miles from the WRTC.



Central Region Training Center



The CRTC is staffed by a Branch Manager, Steve Faulkner; a Senior Training Instructor, Ron Yount; six Training Instructors, Lee Karsner, Ricky Fitts, Steve Thomas, Anthony Duggins, John Harrison and Denise Probus; and an Administrative Secretary, Jonda Garrett.

The CRTC provides staff instruction to six adult correctional institutions including Kentucky State Reformatory (KSR), Roederer Correctional Complex (RCC), Luther Lockett Correctional Complex (LLCC), Kentucky Correctional Institution for Women (KCIW), Northpoint Training Center (NTC) and Blackburn Correctional Complex (BCC); twelve Probation and Parole Districts including Districts 4, 5, 6, 7, 9, 12, 14, 16, 17, 18, 19 and 20; and the elected jailers and their staff within fifty-six counties of the Commonwealth in a habitual daily support relationship.

Eastern Region Training Center



The ERTC is staffed by a Branch Manager, Glenn Hance; a Senior Training Instructor, Diane Lambert; two Training Instructors, Darrell Neace and a vacant Instructor position; and an Administrative Secretary, Henry Cox.

The ERTC provides staff instruction to three adult correctional institutions; Little Sandy Correctional Complex (LSCC), Eastern Kentucky Correctional Complex (EKCC) and the Bell County Forestry Camp (BCFC); four Probation and Parole Districts including Districts 8, 10, 11 and 15; and the elected jailers and their staff within twenty-nine counties of the Commonwealth in a habitual daily support relationship.

Western Region Training Center



The WRTC is staffed by a Branch Manager, Donnie Youngblood; a Senior Training Instructor, Kurt Garner; two Training Instructors, Troy Hephner and Rose Ryan; and an Administrative Secretary, Natasha York.

The WRTC provides staff instruction to three adult correctional institutions; Western Kentucky Correctional Complex (WKCC), Kentucky State Penitentiary (KSP) and Green River Correctional Complex (GRCC); four Probation and Parole Districts including Districts 1, 2, 3 and 13; and the elected jailers and their staff within thirty-six counties of the Commonwealth in a habitual daily support relationship.

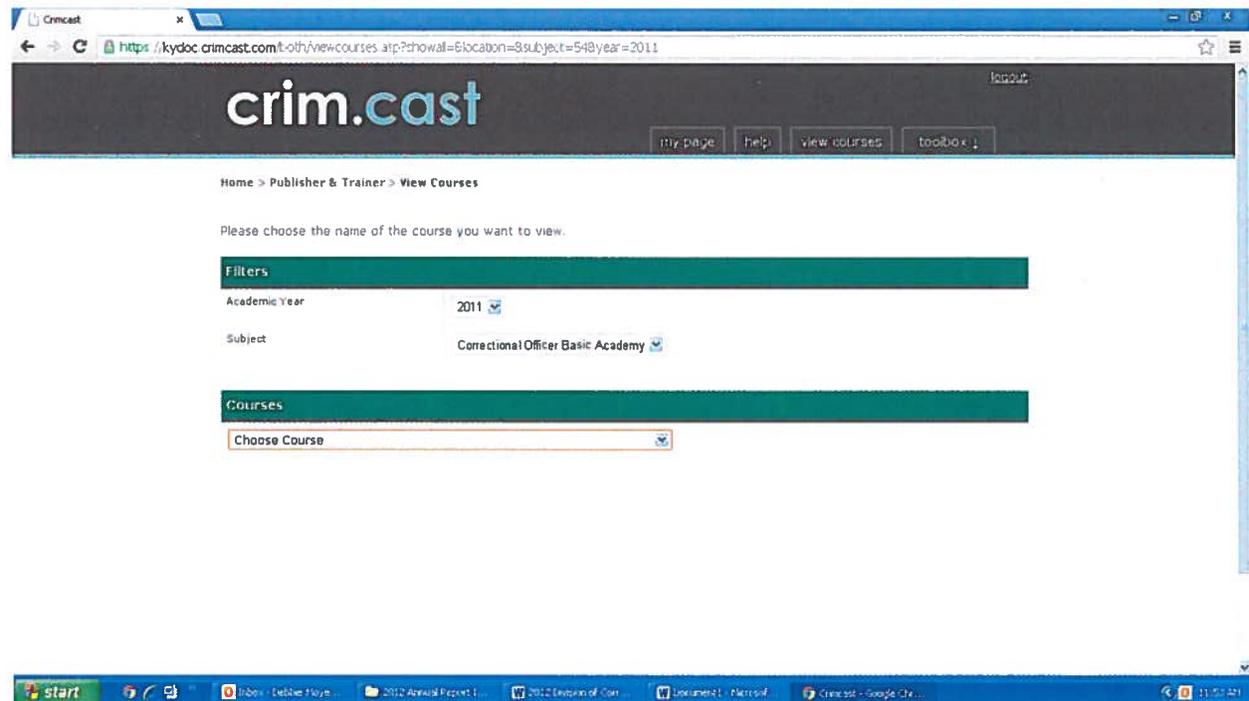
Curriculum Branch

The Curriculum Development Branch is co-located within the CRTC. They are responsible for management of the curriculum development process, the archiving of all departmental curriculums and the daily administration of the Department of Corrections Learning Management System (LMS).

The Curriculum Branch is also responsible for managing the ACA Files for the division.

The Curriculum Branch is staffed with a Program Manager, Marcus Stanley (CRTC); an Administrative Specialist III, Debbie Moyers (ERTC) who also serves as our ACA Specialist; and an Administrative Specialist I Wendy Johnson (WRTC).

The Curriculum Development Branch also manages the department's Learning Management System (LMS) CRIMCAST, which also serves as our department's Training Records System (TRS).

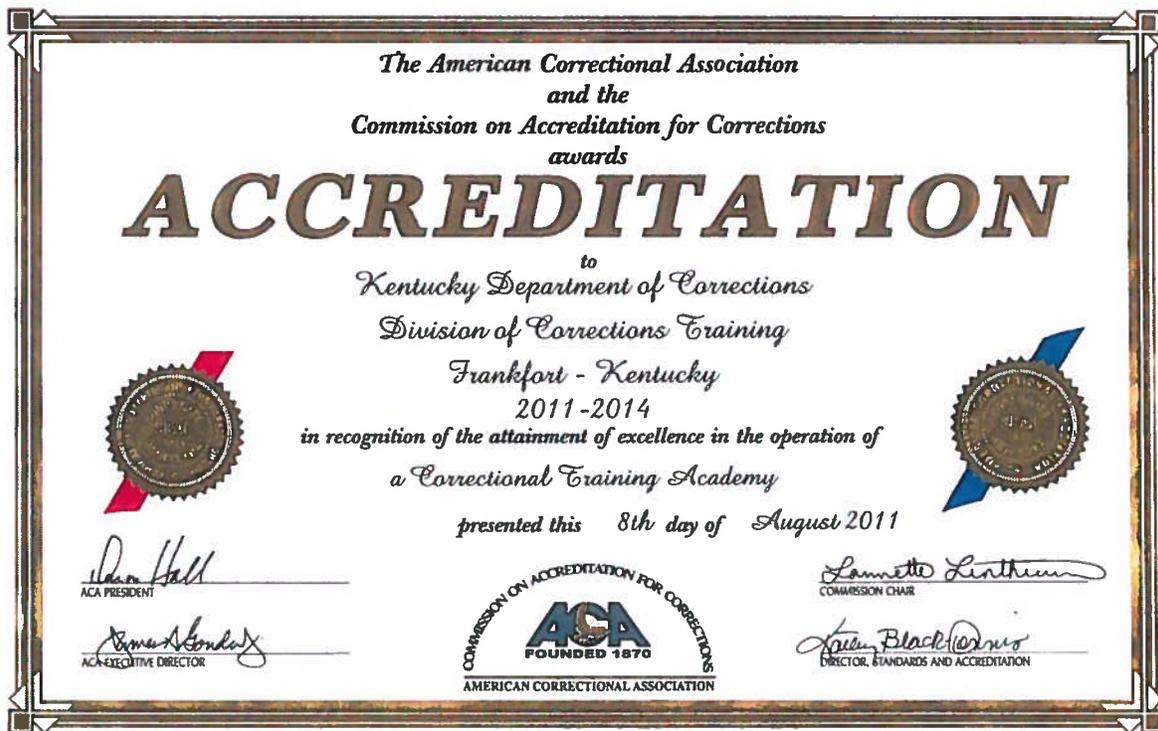


Commitment to Excellence

The Division of Corrections Training (DCT) is charged with planning, coordinating and conducting training for three diverse populations as well as the Department of Corrections Central Office.

The DCT develops the majority of the new employee and continuing education curriculum for the Correctional Officers and staff of the twelve adult Kentucky correctional institutions, the Probation and Parole Officers and staff of the nineteen Probation and Parole Districts and annual training for the elected Jailers and their staff within all one hundred twenty counties of Kentucky.

Having achieved ACA accreditation in 2011 and maintaining that accreditation is a source of pride for our Division and the Department of Corrections.



Yearly Training Statistics

Administration of Correctional Agencies

2-CO-1D-03

The agency's training plan provides for ongoing evaluation of all pre-service, in-service, and specialized training programs. A written report is prepared annually.

Probation and Parole – Field Services

4-APPFS-3A-19

The agency provides an ongoing formal evaluation of all pre-service, in-service and specialized training programs, and completes an annual written evaluation report.

Adult Correctional Institutions

4-4077

The institution's training plan provides for ongoing formal evaluation of all pre-service, in-service, and specialized training programs. A written report is prepared annually.

Correctional Training Academies

1-CTA-3A-06

Written policy, procedure, and practice provide for ongoing formal evaluation of all pre-service, in-service, and specialized training programs conducted by the academy. A written report is prepared annually and includes input from operational units.

2011

Total Class Evaluation Averages

Central Region Training Center

Training Done By Staff		Total Program Evaluation	
Total # of Evals	Total Score	Total # of Evals	Total Score
2503	11772	2503	11495
Totals Averaged YTD		Totals Averaged YTD	
4.70		4.59	

Eastern Region Training Center

Training Done By Staff		Total Program Evaluation	
Total # of Evals	Total Score	Total # of Evals	Total Score
806	3823	806	3749
Totals Averaged YTD		Totals Averaged YTD	
4.74		4.65	

Western Region Training Center

Training Done By Staff		Total Program Evaluation	
Total # of Evals	Total Score	Total # of Evals	Total Score
1252	5967	1252	5849
Totals Averaged YTD		Totals Averaged YTD	
4.77		4.67	

Year To Date Class Evaluation Totals

Training Done By Staff		Total Program Evaluation	
Total # of Evals	Total Score	Total # of Evals	Total Score
4561	21562	4561	21093
Totals Averaged YTD		Totals Averaged YTD	
4.73		4.62	

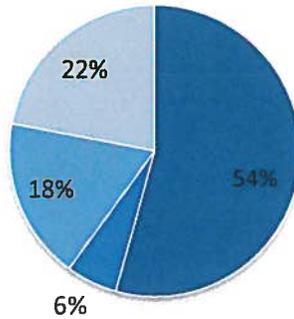
Division of Corrections Training
Classroom Activity 2011 Yearly Report

	CRTC				ERTC				WRTC				TOTAL			
	# of x's Taught	# of Student	# Housed	# of Instr. Hrs	# of x's Taught	# of Student	# Housed	# of Instr. Hrs	# of x's Taught	# of Student	# Housed	# of Instr. Hrs	# of x's Taught	# of Student	# Housed	# of Instr. Hrs
40 Hour Classes	40 Hour Classes															
COBC Week 1	13	564	55	480	7	171	11	280	9	269	5	360	29	1004	71	1120
COBC Week 2	9	326	37	320	7	127	12	280	10	236	8	400	26	729	57	1000
COBC Week 3	9	293	38	360	7	108	12	280	9	237	5	360	25	638	55	1000
P&P Basic Week 1	4	119	90	160	0	0	0	0	0	0	0	0	4	119	90	160
P&P Basic Week 2	4	116	71	160	0	0	0	0	0	0	0	0	4	116	71	160
P&P Basic Week 3	4	103	78	160	0	0	0	0	0	0	0	0	4	103	78	160
Basic Deputy Jailer Training	3	75	0	96	0	0	0	0	0	0	0	0	3	75	0	96
Basic Supervisors Course	2	21	1	80	3	42	2	120	2	33	0	80	7	96	3	280
CERT Basic	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Chemical Agents - Instructor	1	31	7	40	0	0	0	0	0	0	0	0	1	31	7	40
FA Revolver/Shotgun Instr.	0	0	0	0	1	13	3	40	1	2	0	40	2	15	3	80
FA Rifle Instructor	0	0	0	0	1	10	3	40	1	4	0	40	2	14	3	80
FA Semi Auto Instructor	1	15	0	40	1	5	0	40	1	6	0	40	3	26	0	120
Train-the-Trainer	2	18	1	80	3	34	0	120	2	10	0	80	7	62	1	280
TTT - LSCMI	1	17	0	32	0	0	0	0	1	18	0	40	2	35	0	72
TTT Standard First Aid	0	0	0	0	2	20	4	80	0	0	0	0	2	20	4	80
16 Hour Classes	16 Hour Classes															
Inside Out Dads	1	20	0	16	0	0	0	0	0	0	0	0	1	20	0	16
Defensive Tactics - Instructor	4	43	1	64	1	20	0	16	1	8	0	16	6	71	1	96
Deputy Jailer In-Service	22	385	0	352	13	104	0	184	11	197	0	176	46	686	0	712
Leadership Program KSR/RCC	1	21	0	8	0	0	0	0	0	0	0	0	1	21	0	8
Officer In-Service	2	47	26	32	0	0	0	0	0	0	0	0	2	47	26	32
Probation & Parole In-Service	10	251	117	160	6	111	84	64	5	121	0	80	21	483	201	304
TASER Instructor Course	1	20	0	16	0	0	0	0	0	0	0	0	1	20	0	16
TTT Motivational Interview	1	36	26	16	0	0	0	0	0	0	0	0	1	36	26	16
8 Hour Classes	8 Hour Classes															
Classification Training	3	0	0	0	1	22	0	8	0	0	0	0	4	22	0	8
Division of Mental Health Training	1	48	0	8	0	0	0	0	0	0	0	0	1	48	0	8
FA Instructor Re-Qualification	7	75	0	56	1	41	3	8	7	58	0	56	15	174	3	120
Management Training	0	0	0	0	0	0	0	0	2	56	0	16	2	56	0	16
Motivational Interview Trng	3	50	19	24	0	0	0	0	0	0	0	0	3	50	19	24
OC Aerosol Projectors Instructor Course	1	13	6	8	0	0	0	0	0	0	0	0	1	13	6	8
SFA/CPR/AED	0	0	0	0	0	0	0	0	2	30	0	8	2	30	0	8
TASER - End User	0	0	0	0	0	0	0	0	1	21	0	8	1	21	0	8
Working w/Female Offenders	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4 Hour Classes	4 Hour Classes															
CPR-AED Class	0	0	0	0	1	12	0	4	0	0	0	0	1	12	0	4
OC / Pepper Spray End User	0	0	0	0	0	0	0	0	2	19	0	8	2	19	0	8
Performance Matters	1	15	0	4	0	0	0	0	0	0	0	0	1	15	0	4
Stree Management	0	0	0	0	0	0	0	0	2	59	0	8	2	59	0	8
TASER - End User Re-Cert.	2	19	0	8	0	0	0	0	2	20	0	4	4	39	0	12
Volunteer Training	2	82	0	8	0	0	0	0	1	65	0	4	3	147	0	12
Misc. Classes	Misc. Classes															
Adjustment Committee Training (6 Hrs)	1	25	0	6	0	0	0	0	0	0	0	0	1	25	0	6
Adjustment Committee Training (8 Hrs)	0	0	0	0	0	0	0	0	1	48	0	8	1	48	0	8
ARC Flash Training (2 Hrs)	1	50	0	2	0	0	0	0	0	0	0	0	1	50	0	2
Capital Construction Meeting/Energy Project -M V Training	1	24	0	3	0	0	0	0	0	0	0	0	1	24	0	3
Capital Construction Meeting (2 Hrs)	1	19	0	2	0	0	0	0	0	0	0	0	1	19	0	2
CPR Recert for Federal P&P Officers	1	11	0	5	0	0	0	0	0	0	0	0	1	11	0	5
Crimecast Admin Super User Training	1	33	0	8	0	0	0	0	0	0	0	0	1	33	0	8
CRTC Family Focused Trauma Intervention	1	10	0	2	0	0	0	0	0	0	0	0	1	10	0	2
CRTC Fire Safety Coordinator Training	1	15	0	4.5	0	0	0	0	0	0	0	0	1	15	0	4.5
DJ Program Review (2.5 Hrs)	2	34	0	5	0	0	0	0	0	0	0	0	2	34	0	5
Drug Awareness (2 Hrs)	1	15	0	2	0	0	0	0	0	0	0	0	1	15	0	2
Evaluation Training (2 Hrs)	0	0	0	0	0	0	0	0	1	2	0	4	1	2	0	4
E-Warrants	3	67	0	3	0	0	0	0	0	0	0	0	3	67	0	3
Flame Resistant Clothing (2 Hrs)	1	19	0	2	0	0	0	0	0	0	0	0	1	19	0	2
KOMS Meeting	1	23	0	0	0	0	0	0	1	39	0	2	2	62	0	2
Leadership Program KSR/RCC	1	32	0	24	0	0	0	0	0	0	0	0	1	32	0	24
Legal Issues (2 Hrs)	1	16	0	2	0	0	0	0	0	0	0	0	1	16	0	2
LS-CMI (32 Hrs)	2	34	0	64	0	0	0	0	2	30	0	32	4	68	0	96
Mental Health Training	1	51	0	7.5	0	0	0	0	0	0	0	0	1	51	0	7.5
Records Retention	1	26	0	3	0	0	0	0	0	0	0	0	1	26	0	3
SFA/CPR/AED	2	20	0	13	0	0	0	0	0	0	0	0	2	20	0	13
WKCC Cert Training WRTC	0	0	0	0	0	0	0	0	1	37	0	2	1	37	0	2

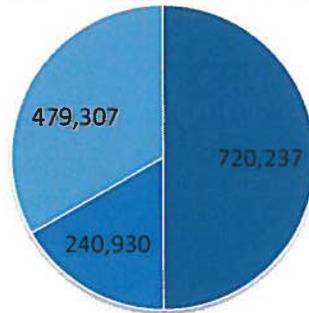
2011 CRIMCAST STATISTICS

2011 Crimcast Student User Totals

- Total Students-21,550
- Total Active Students-9,259
- Total Active Students -Online-7,102
- Total Active Students-Offline-8,722

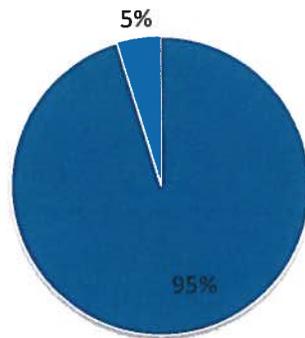


2011 Crimcast Training Records



- Total Records
- Offline
- Online

2011 Crimcast Offline/Online Course Data



- Total Offline Courses 13,125
- Total Online Courses 652