



COMMONWEALTH OF KENTUCKY  
Department of Corrections

Steven L. Beshear  
Governor

LaDonna H. Thompson  
Commissioner

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To: All Concerned

From: LaDonna H. Thompson, Commissioner 

Date: November 25, 2015

Subject: Policy Revision Effectively Immediately – CPP 27-26-01 (Assistance to Former Offenders and Dischargees)

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This memorandum provides instructions relating to CPP 27-26-01 (Assistance to Former Offenders and Dischargees) and supersedes the current policy. This memorandum is effective immediately, this date, November 25, 2015.

Attached is Executive Order 2015-871 issued by Governor Beshear on November 24, 2015, relating to the restoration of civil rights for convicted felons.

The Executive Order automatically restores voting rights for felons provided they meet three criteria: 1) fulfilled term of sentence - served out, completed parole or probation sentence, and paid a restitution obligation, 2) must not have any pending cases, charges, or arrests, and 3) must not have been convicted of violent crimes, sex related crimes, bribery or treason.

Upon determination of eligibility by Department of Corrections, offenders will receive a certificate of restoration of civil rights upon release from custody or supervision. Offenders who have already completed their sentence must submit an application. Upon determination of eligibility by DOC under the same eligibility criteria, these offenders will have a certificate of restoration of civil rights mailed to them.

Offenders who do not fit the criteria for automatic restoration or who have been convicted of federal crimes can submit an application for restoration of civil rights for consideration by the Governor's Office.

Based on the Executive Order, the application for restoration of civil rights form has been revised. The revised copy is available on the DOC website and at any Probation & Parole Office.

The current policy shall be submitted to LRC for revision to align with the Executive Order.



STEVEN L. BESHEAR  
GOVERNOR

EXECUTIVE ORDER

Secretary of State  
Frankfort  
Kentucky

2015-871  
November 24, 2015

**RELATING TO THE RESTORATION OF  
CIVIL RIGHTS FOR CONVICTED FELONS**

**WHEREAS**, the right to vote is the foundation of a representative government;  
and

**WHEREAS**, under the Constitution of the Commonwealth of Kentucky, an individual convicted of a felony is denied the right to vote, hold public office, receive, possess or transport in commerce a firearm, or serve on a jury, which restrictions may continue long after a sentence has been fully served; and

**WHEREAS**, according to the Brennan Center for Justice, it is estimated that more than one hundred eighty thousand Kentuckians who have already completed their sentences remain disenfranchised; and

**WHEREAS**, research indicates that ex-offenders who vote are less likely to re-offend and return to prison; and

**WHEREAS**, restoration of the right to vote is an important aspect of reintegrating offenders in society to become law-abiding and productive citizens; and

**WHEREAS**, Kentucky is one of only four states that does not currently provide an automatic process for restoring voting rights for offenders upon final discharge of their sentences; and

**WHEREAS**, the current means by which offenders seek to have their rights restored is unnecessarily time consuming; and

**WHEREAS**, pursuant to Sections 145 and 150 of the Constitution of the Commonwealth of Kentucky, the Governor is authorized and empowered to restore the civil rights of any citizen which are forfeited by reason of a felony conviction:



STEVEN L. BESHEAR  
GOVERNOR

EXECUTIVE ORDER

Secretary of State  
Frankfort  
Kentucky

2015-871  
November 24, 2015

**NOW, THEREFORE**, in consideration of the foregoing and by virtue of the authority vested in me by Sections 69, 145 and 150 of the Constitution of the Commonwealth of Kentucky, I, Steven L. Beshear, Governor of the Commonwealth of Kentucky, do hereby Order and Direct the following:

1. The civil rights, hereby expressly limited to the right to vote and hold public office denied by judgment of conviction and any prior conviction, are hereby restored and shall be issued to all offenders convicted of crimes under Kentucky state law and who have satisfied the terms of their probation, parole, or service of sentence (hereinafter collectively referred to for purposes of this Order as "Final Discharge") except a person presently convicted of:
  - a) Treason,
  - b) Bribery in an election,
  - c) A violent offense defined in KRS 439.3401,
  - d) Any offense under KRS Chapter 507 or 507A, or
  - e) Any Assault as defined in KRS 508.020 or KRS 508.040.
2. In addition to the above, no civil rights shall be restored pursuant to this Order to any person who has at the time of Final Discharge:
  - a) Any outstanding or unpaid restitution as ordered by the court or the Parole Board, or
  - b) Any pending criminal cases, charges or arrests.

The Department of Corrections shall take all steps necessary to insure that no civil rights shall be restored without complying with the mandates and criteria set forth in this order.

3. The provisions of this Order, as mentioned above, only restore the right to vote and hold public office and do not restore any other civil right, including but not limited to, the right to receive, possess, or transport in commerce, a firearm or to serve on a jury.
4. Offenders satisfying the criteria in this Order shall be given restoration of civil rights without undue delay. The Department of Corrections shall cause to be issued Certificates of Restoration of Civil Rights to any offenders who meet the criteria as set forth in this Order. A Certificate shall be issued and immediately delivered to an offender upon a determination that the requirements for issuance have been satisfied. A copy of the Certificate shall be filed with the Secretary of State.
5. Offenders convicted of crimes under Kentucky state law not meeting the criteria for automatic restoration as set forth in this Order, and offenders convicted of crimes under federal law, may still make application for



STEVEN L. BESHEAR  
GOVERNOR

EXECUTIVE ORDER

Secretary of State  
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restoration of civil rights under guidelines as provided for by the Governor and the provisions of KRS 196.045.

6. This Executive Order, and all future restorations of civil rights issued pursuant hereto, shall not be construed as a pardon or as a remission of guilt or forgiveness of the offense and shall not operate as a bar to greater penalties for second offenses or a subsequent conviction as a habitual criminal.
7. The provisions of this Order shall be effective immediately upon filing with the Secretary of State and shall have both prospective and retroactive application. Any offender who has received a final discharge prior to the effective date of this Order shall be eligible for a Certificate from the Department of Corrections upon application to and confirmation by the Department of Corrections that he or she meets all of the criteria for automatic restoration of civil rights as set forth herein.
8. The Justice and Public Safety Cabinet and all other state agencies are hereby directed to comply with the provisions of this Order.

  
STEVEN L. BESHEAR, GOVERNOR  
Commonwealth of Kentucky

  
ALISON LUNDERGAN GRIMES  
Secretary of State