
**JUSTICE CABINET DEPARTMENT OF CORRECTIONS
JOB OPPORTUNITY ANNOUNCEMENT
AN EQUAL OPPORTUNITY EMPLOYER M/F/D**

The jobs listed below are posted on the Kentucky Personnel Cabinet's web site,
which can be accessed at: www.Careers.ky.gov

April 23, 2015

CLASSIFICATION & TREATMENT OFFICER I—(Oldham County —Roederer Correctional Complex)—Grade 12—(\$2427.44 - \$3215.72) MIN REQUIREMENTS:
Graduate of a college or university with a bachelor's degree.

CORRECTIONAL CAPTAIN I—(Oldham County —KY State Reformatory) Grade 12—
(\$2589.26 - \$3430.10 **MINIMUM REQUIREMENTS:** High School graduate. Must have three years of experience in corrections, law enforcement, criminal justice or social work dealing with rehabilitation of offenders. At least one year of the experience must have been in a supervisory capacity in a custodial security setting. An associate's degree from a college or university in corrections, criminal justice, law enforcement or a related field will substitute for six months of the required non-supervisory experience. A bachelor's degree from a college or university in corrections, criminal justice, law enforcement or a related field will substitute for one year of the required non-supervisory experience. Must be 21 years of age.

CORRECTIONAL FARM CREW LEADER— TWO Positions- (Oldham County—Roederer Correctional Complex)—Grade 9—(\$1823.90 - \$2416.22) MINIMUM REQUIREMENTS: High school graduate. Must have one year of agricultural experience. Additional education or training in agriculture will substitute for the experience on a year for year basis. Must be 21 years of age.

CORRECTIONAL LIEUTENANT- (Oldham County —KY State Reformatory) Grade 11—
(\$2354.04 - \$3118.28) **MIN REQUIREMENTS:** High school graduate. Must have 2 years of experience in corrections, law enforcement, criminal justice, or social work dealing with the rehabilitation of offenders. An associate's degree from a college or university in corrections, criminal justice, law enforcement, or a related field will substitute for 6 months of the required non-supervisory experience. A bachelor's degree from a college or university in corrections, criminal justice, law enforcement or a related major field will substitute for 1 year of the required non-supervisory experience. Must be 21 years of age.

CORRECTIONS EDUCATION SPECIALIST I-(Lyon County- Western KY Correctional Complex) Grade 12—(\$2427.44 - \$3215.72) MIN. REQUIREMENTS: Graduate of a college or university with a bachelor's degree in education (academic or voc.) An associate degree with 3 years of trade-related experience will sub for the bachelor's degree.

CORRECTIONS UNIT ADMINISTRATOR I—(Lyon County —Western KY Correctional Complex) —Grade 13—(\$2670.20 - \$3554.70) MINIMUM REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Must have 2 years of experience in corrections, law enforcement, criminal justice or social work dealing with the rehabilitation of offenders. A master's degree in corrections, criminal justice, law enforcement, social work, sociology, counseling and guidance or a related field will substitute for 1 year of the required experience. Additional experience in corrections, law enforcement, criminal justice or social work dealing with the rehabilitation of offenders will substitute for the education on a year-for-year basis

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ELECTRICIAN LICENSED SUPERVISOR—(Lyon County —KY State Penitentiary)—

(MAY come in at mid-point range) Grade 12—(\$2427.44 - \$3215.72) MINIMUM

REQUIREMENTS: Must have five years of experience as an electrician. Related vocational or technical school training will substitute for the experience on a year-for-year basis.

ELECTRICIAN LICENSED SUPERVISOR—(Oldham County —KY State Reformatory)—

Grade 12—(\$2427.44 - \$3215.72) **MINIMUM REQUIREMENTS:**

Must have five years of experience as an electrician. Related vocational or technical school training will substitute for the experience on a year-for-year basis.

MAINTENANCE SUPERVISOR— TWO Positions-(Lyon County—Kentucky State

Penitentiary)—Grade 9—(\$1823.90 - \$2416.22) MINIMUM REQUIREMENTS:

Must have three years of building maintenance, grounds maintenance, general trades, skilled trades or mechanical maintenance experience. Formal training in one of the above or related fields will substitute for the experience on a year-for-year basis.

MECHANICAL MAINTENANCE & OPERATIONS SUPERVISOR (Lyon county- Western

KY Correctional Complex)—Grade 12—(\$2427.44 - \$3215.72) MIN REQUIREMENTS:

High school grad. Must have 5 years of experience in general building maintenance or 5 years experience in the maintenance and/or repair of air conditioning, heating, refrigeration, ventilation equipment or electrical systems. This experience must include 2 years of mechanical, HV/AC or electrical systems maintenance and also include 2 years of supervisory/coordinative maintenance experience. Formal training in 1 of the above or related fields will sub for the non-supervisory experience on a year-for-year basis. Experience in 1 of the above or related fields will sub for the education on a year-for-year basis.

OFFICE COORDINATOR—(Jefferson County—Probation & Parole)—Grade 10—

(\$2006.08 - \$2657.70) MIN. REQUIREMENTS:

Graduate of a college or university with a bachelor's degree. Must have 2 years of business or administrative experience. Additional admin, business or clerical experience will substitute for the required education on a year-for-year basis.

OFFICE SUPPORT ASSISTANT II—(Lyon County —KY State Penitentiary)—Grade 8—

(\$1658.16 - \$2196.52) MINIMUM REQUIREMENTS:

High school graduate. Must have two years of office support experience. Additional education will substitute for the required experience on a year-for-year basis.

PROBATION AND PAROLE INVESTIGATOR-(Whitley County—Probation and Parole)

GRADE: 12 - \$2427.44 - \$3215.72 MIN. REQUIREMENTS:

Graduate of a college or university with a bachelor's degree. Must be twenty-one years of age.

PROBATION AND PAROLE OFFICER- (Fayette County—Probation & Parole) - GRADE:

12 – (\$2427.44 - \$3215.72) MINIMUM REQUIREMENTS:

Graduate of a college or university with a bachelor's degree. Must be 21 years of age.

PROBATION AND PAROLE OFFICER- (Graves County—Probation & Parole) - GRADE:

12 – (\$2427.44 - \$3215.72) MINIMUM REQUIREMENTS:

Graduate of a college or university with a bachelor's degree. Must be 21 years of age.

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PROBATION AND PAROLE OFFICER- (Jefferson County–Probation & Parole) - GRADE: 12 – (\$2427.44 - \$3215.72) MINIMUM REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Must be 21 years of age.

PROBATION AND PAROLE OFFICER- (Warren County–Probation & Parole) - GRADE: 12 – (\$2427.44 - \$3215.72) MINIMUM REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Must be 21 years of age.

SYSTEMS ANALYST II—(Franklin Co—Central Office/IT Branch)—Grade 14— (\$2937.20 - \$3890.90) MIN. REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Must have 1 year of professional experience in computer programming and/or systems analysis. Related technical or vocational training will substitute for the bachelor's degree requirement on a year for year basis. A master's degree in computer science will sub for the 1 year of required experience. Experience in computer programming, systems analysis and/or computer operations will sub for the bachelor's degree requirement on a year for year basis. Experience in business or public admin, statistics, research or a related field will sub for the bachelor's degree requirement on a year for year basis.

Recurring Positions:

CORRECTIONAL OFFICER- (Bell, Boyle, Elliot, Fayette, Lyon, Morgan, Muhlenberg, Oldham, & Shelby counties) –Grade 9-(\$1,823.90 - \$2,416.22)

MIN. REQUIREMENTS: High School or GED. Must be 21 years of age.

**PERSONNEL CABINET
STATE OFFICE BUILDING, 1ST FLOOR
501 HIGH STREET
FRANKFORT, KENTUCKY 40601**

All applicants must complete an application on Personnel Cabinet's Career Opportunities System (COS) and apply for the vacancies in which they are interested in being considered. Applicants should be aware that in COS, they **apply for each vacancy through separate on-line application actions**. Paper applications are no longer accepted by Personnel Cabinet. This differs from the previous paper-based application system in that applicants no longer remain on registers once they are approved for a classification. Qualified applicants are considered only for those jobs to which he/she has applied.

To get more information about the Career Opportunities System including how to apply for jobs, please visit <http://Careers.KY.GOV> For questions regarding Applications, Counseling, or Registers, please call Personnel Cabinet, (502) 564-8030.

****IMPORTANT****

The Department of Corrections is not liable for the aforementioned information. This listing is provided to departmental employees as a courtesy. For official information of availability, grade and salary information, and minimum requirements, please visit the Personnel Cabinet website at www.personnel.ky.gov.