

Vacancy Announcement
Division Director
Division of Probation & Parole

The Kentucky Department of Corrections has an immediate opening for Division Director within the Division of Probation & Parole located in Frankfort, Kentucky.

This position will be responsible for the following: Provide leadership and direction to all Probation & Parole offices within the state. Oversee budget management functions for the division. Provide general guidance through subordinates to local offices regarding program plans along with their development, implementation and evaluation. Confer with and advise agency heads concerning legal questions and furnish written opinion or assign, under direct supervision, such requests to staff members. Provide technical assistance and interpretation of rules and regulations to agency heads, deputy agency heads, and other directors. Represent the division/department or cabinet on task forces, committees, councils or meetings.

This position is a full-time, non-merit position. Salary Range of pay is \$56,756.88 to \$75,190.08 annually. Full range of benefits available, including paid life and health insurance, retirement plan, paid vacation and sick leave, holiday pay, and optional deferred compensation plan.

MINIMUM REQUIREMENTS: Graduate of a college or university with a bachelor's degree. Sufficient professional level administrative experience which would assure the knowledge, skills and abilities to accomplish agency objectives.

In addition to the minimum requirements, the ideal candidate will have thorough knowledge of Probation & Parole as well as the rules and regulations that govern the Division.

To apply for this position, please submit a state application and/or current resume, to the following:

Kim Potter-Blair, Deputy Commissioner
Ky. Department of Corrections
275 East Main St.
Frankfort, Ky 40602
Kimberly.potter-blair@ky.gov

Applications must be received by close of business July 31, 2013.

AN EQUAL OPPORTUNITY EMPLOYER M/F/D